



## Return to Learn Plan

Principal: Ryan Towner

*Items in this document are not permanent and will be under a cycle of review.*

*Per the public health order from the St. Joseph County Health Department, students and staff are required to wear a mask that covers the nose and mouth.*

*Students and staff should do their best to practice social distancing, attempting to maintain six feet between individuals whenever possible.*

CATEGORY	CONSIDERATIONS
Arrival	<p>Outdoor Supervision:</p> <ul style="list-style-type: none"><li>● Staff will be strategically placed around the building for student safety and supervision.</li></ul> <p>Bus Riders:</p> <ul style="list-style-type: none"><li>● Upon arrival, buses will unload 1 at a time with supervision.</li><li>● Students move around the exterior to enter the door closest to their classroom (K - Door A; 1, 2 - Door B; 3, 4, 5 - Doors E).</li></ul> <p>Car Riders:</p> <ul style="list-style-type: none"><li>● Upon arrival, students will exit their vehicle as directed by supervising staff. Parents are to remain in their vehicles.</li><li>● Students enter the door closest to their classroom (K - Door A; 1, 2 - Door B; 3, 4, 5 - Doors E).</li></ul> <p>Upon Arrival to Classrooms:</p> <ul style="list-style-type: none"><li>● Students wash their hands/utilize hand sanitizer.</li><li>● Lunch boxes will remain in a specified location within the classroom.</li></ul>
Breakfast	<ul style="list-style-type: none"><li>● Students who eat breakfast at school will have it delivered to the classroom by Food Services. Students will eat in their classrooms.</li></ul>
Restroom Breaks	<ul style="list-style-type: none"><li>● Restroom breaks to be determined by each grade level in a schedule that allows social distancing.</li><li>● Handwashing protocols will be emphasized.</li><li>● Students will follow the same directional movements for entering and exiting (use of arrows).</li></ul>

Hallway	<ul style="list-style-type: none"> <li>● Students should stay to the right while in the hallways.</li> <li>● When two people meet at a doorway, the person exiting has the “right of way.”.</li> <li>● Students moving in lines will maintain social distancing.</li> <li>● There will be a directional flow in the pod areas, and students and staff will “Turn Right!”.</li> <li>● Drinking fountains will be used as bottle filling stations only.</li> </ul>
Classroom Environment	<ul style="list-style-type: none"> <li>● All furniture impeding social distancing will be removed from the classroom.</li> <li>● Shared materials and manipulatives will be sanitized between uses.</li> <li>● Determine best use of space which allows social distancing.</li> <li>● Sitspots may be used.</li> <li>● Portable/flexible seating allowed/encouraged.</li> </ul> <p><b>SPECIAL AREAS:</b></p> <ul style="list-style-type: none"> <li>● IMC: Procedures will be put in place to monitor the library and allow for safe handling of books.</li> <li>● PE: Outside when possible.</li> <li>● MUSIC: Shared instruments will be sanitized between use.</li> </ul>
Technology	<ul style="list-style-type: none"> <li>● Students will be assigned Chromebooks (1:1) and headphones with no common/sharing computers in use.</li> <li>● Daily sanitizing of devices.</li> </ul>
Instructional Practices	<ul style="list-style-type: none"> <li>● Priority given to grade level standards.</li> <li>● Core instruction will include the consideration for learning gaps.</li> <li>● Consider whole group classroom interventions prior to interim/benchmark testing.</li> <li>● Utilize formative assessments.</li> <li>● Utilize online formats.</li> </ul>
Lunch	<ul style="list-style-type: none"> <li>● Handwashing protocols will be emphasized both pre &amp; post lunch.</li> <li>● Masks may be removed once students are socially distanced, seated, and ready to eat.</li> <li>● The cafeteria and gymnasium may be used for lunch spaces</li> <li>● All seats will be assigned.</li> <li>● All lunches are pre-packaged (if purchased at school).</li> <li>● All surfaces disinfected between groups.</li> <li>● Eat outside if weather allows.</li> <li>● Entry and exit through specific doors to avoid traffic crossing</li> </ul>

<p>Recess</p>	<ul style="list-style-type: none"> <li>● Playground equipment will be sanitized between uses by grade/class groups.</li> <li>● “Ball cart” equipment will not be available.</li> <li>● Teachers will collaborate on creating clusters of students, and divide the playground into zones, to help minimize the number of students in one area.</li> <li>● All playgrounds will be used to help facilitate disinfecting.</li> <li>● Expectation that “inside recess” consists of chromebook use.</li> <li>● Students will wash hands after recess.</li> </ul>
<p>Dismissal</p>	<ul style="list-style-type: none"> <li>● Kid’s Club will be called first and students will report to the gymnasium.</li> <li>● Bus riders will then be dismissed, called by individual bus.</li> <li>● Dependent on the number of car riders as evidenced by parent survey data, dismissal options will be evaluated.</li> <li>● Parents are to remain in their vehicles during this time.</li> </ul>

*For information specific to Exceptional Education and Social Emotional Learning (SEL), please reference the P-H-M Return to Learn: District Overview document.*