



MEADOW'S EDGE ELEMENTARY SCHOOL

A PENN · HARRIS · MADISON SCHOOL

Return to Learn Plan

Principal: Gary Gardner

Items in this document are not permanent and will be under a cycle of review.

Per the Public Health Order from the St. Joseph County Health Department, staff and students are required to wear a mask that covers the nose and mouth.

Students and staff should do their best to practice social distancing, attempting to maintain 6 feet between individuals whenever possible.

CATEGORY	CONSIDERATIONS
Arrival	<p>OUTDOOR SUPERVISION:</p> <ul style="list-style-type: none">● Staff will be strategically placed around the building for student safety and supervision. <p>BUSES:</p> <ul style="list-style-type: none">● Upon arrival, buses will unload one at a time with supervision.● Students will enter the building using the exterior door closest to their classroom.<ul style="list-style-type: none">○ Grades K-1: Main Entrance - Door A○ Grades. 2-3: Hawk's Nest-Door E○ Grades 4-5: Playground Door - Door C <p>CARS:</p> <ul style="list-style-type: none">● Upon arrival, students will exit their vehicle as directed by supervising staff. Parents are to remain in their vehicles.● Students will enter the building using the exterior door closest to their classroom<ul style="list-style-type: none">○ Grades K-1: Main Entrance - Door A○ Grades. 2-3: Hawk's Nest-Door E○ Grades 4-5: Playground Door - Door C <p>UPON ARRIVAL TO CLASSROOMS:</p> <ul style="list-style-type: none">● Students will wash their hands/utilize hand sanitizer.
Breakfast	<ul style="list-style-type: none">● Students who eat breakfast at school will have it delivered to the classroom by Food Services. Students will eat in their classrooms.

<p>Restroom Breaks</p>	<ul style="list-style-type: none"> ● Restroom breaks to be determined by each grade level in a schedule that allows social distancing. Teachers whose classrooms are located in a common pod area will collaborate on the schedule. <ul style="list-style-type: none"> ○ Grades K-1: Lobby Restrooms ○ Grades. 2-3: Pod Restrooms ○ Grades 4-5: Pod Restrooms ● Handwashing protocols will be emphasized ● Students will follow posted social distancing and safety guidelines (directional arrows, wait spots, etc.)
<p>Hallway</p>	<ul style="list-style-type: none"> ● Students should stay to the right while in the hallways. ● When two people meet at a doorway, the person exiting has the “right of way.”. ● Students moving in lines will maintain social distancing. ● Drinking fountains will be used as bottle filling stations only.
<p>Classroom Environment</p>	<ul style="list-style-type: none"> ● Determine best use of space which allows increased social distancing. All furniture impeding social distancing will be removed from the classroom. ● Provide and label individual student materials and supplies to eliminate sharing. ● Shared materials and manipulatives will be sanitized between uses. ● Sit spots will be used in all classrooms to provide visuals for adequate social distancing. ● Portable/flexible seating encouraged. <p>SPECIAL AREAS:</p> <ul style="list-style-type: none"> ● IMC: Procedures will be put in place to monitor classroom libraries and allow for safe handling of books. ● PE: Outside when possible. ● MUSIC: Shared instruments to be sanitized between uses.
<p>Technology</p>	<ul style="list-style-type: none"> ● Students will be assigned Chromebooks (1:1) and headphones with no common/sharing. ● Daily sanitizing of devices.
<p>Instructional Practices</p>	<ul style="list-style-type: none"> ● Core instruction should include the consideration for learning gaps. ● Priority given to grade level standards. ● Consider whole group classroom interventions prior to interim/benchmark testing. ● Utilize formative assessments. ● Utilize online formats.

Lunch	<ul style="list-style-type: none"> ● Handwashing protocols will be emphasized both pre & post lunch. ● Masks may be removed once students are socially distanced, seated and ready to eat. ● The cafeteria and gymnasium may be used for lunch spaces. ● All seats will be assigned. ● Student lunches purchased at school will be pre-packaged. ● All surfaces disinfected between groups.
Recess	<ul style="list-style-type: none"> ● Playground equipment will be sanitized between uses. ● “Ball cart” equipment will not be available. ● Teachers will collaborate on creating clusters of students, and divide the playground into zones, to help minimize the number of students in one area. ● Each area will be sanitized after each use prior to the next group of children. ● Staff will work to create a list of recess game options and exercise activities that promote healthy activity and social distancing. ● Expectation that “inside recess” consists of chromebook use.
Dismissal	<ul style="list-style-type: none"> ● Kids Club will be called first and students will report to the gymnasium. ● Bus riders will then be dismissed, called by individual bus. Students will exit the building at assigned doors. <ul style="list-style-type: none"> ○ Grades K-1: Main Entrance - Door A ○ Grades. 2-3: Hawk’s Nest-Door E ○ Grades 4-5: Playground Door - Door C ● Car Riders will be dismissed through Door A when their car tag number is called. ● Parents are to remain in their vehicles during this time.

For information specific to Exceptional Education and Social Emotional Learning (SEL), please reference the P-H-M Return to Learn: District Overview document.