



Return to Learn Plan

Principal: Christie Heerschop

Items in this document are not permanent and will be under a cycle of review.

Per the public health order from the St. Joseph County Health Department, staff and students are required to wear a mask that covers the nose and mouth.

Students and staff should do their best to practice social distancing, attempting to maintain six feet between individuals whenever possible.

CATEGORY	CONSIDERATIONS
Arrival	<p>OUTDOOR SUPERVISION:</p> <ul style="list-style-type: none">● Staff will be strategically placed around the building for student safety and supervision. <p>BUSES:</p> <ul style="list-style-type: none">● Upon arrival, buses will unload 1 at a time with supervision. Students enter the door closest to their classroom. (K, 1, 2 - Doors C1 & C2; 3, 4, 5 - Doors C2 & D2; PennPALS - F). <p>CARS:</p> <ul style="list-style-type: none">● Upon arrival, students will exit their vehicle as directed by staff. Parents are to remain in their vehicles.● Students enter the door closest to their classroom (K, 1, 2 - Doors C1 & C2; 3, 4, 5 - Doors C2 & D2; ELA - B). <p>UPON ARRIVAL TO CLASSROOMS:</p> <ul style="list-style-type: none">● Students will wash their hands/utilize hand sanitizer.● Lunch boxes should remain in a specified location within the classroom.
PennPALS Arrival & Dismissal (as determined by need)	<ul style="list-style-type: none">● EA meet student at bus/car & assist w/social distancing guidelines.● Escort students directly to their classrooms.● Coordinate arrival for medically fragile students.

Breakfast	<ul style="list-style-type: none"> ● Students who eat breakfast at school will have it delivered to the classroom by Food Services. Students will eat in their classrooms.
Restroom Breaks	<ul style="list-style-type: none"> ● Restroom breaks to be determined by each grade level in a schedule that allows social distancing. (K-2; 3-5). ● Handwashing protocols will be emphasized. ● Students will follow the same directional movements for entering and exiting (use of arrows/signs).
Hallway	<ul style="list-style-type: none"> ● Students should stay to the right while in the hallways. ● Hallway “traffic flow” will be indicated with directional arrows. ● When 2 people meet at a doorway, the person exiting has the “right of way.” ● Drinking fountains will be used as bottle filling stations only.
Classroom Environment	<ul style="list-style-type: none"> ● All furniture impeding social distancing will be removed from the classroom. ● Shared materials and manipulatives will be sanitized between uses. ● Determine best use of space which allows social distancing. ● Sitspots purchased for K-2 (1 set per class). ● Portable/flexible seating allowed/encouraged . <p>SPECIAL AREAS:</p> <ul style="list-style-type: none"> ● IMC: Procedures will be put in place to monitor. ● classroom libraries and allow for safe handling of books. ● PE: Outside when possible. ● MUSIC: Shared instruments will be sanitized between use.
Technology	<ul style="list-style-type: none"> ● Students will be assigned Chromebooks (1:1) and headphones with no common/sharing computers in use. ● Daily sanitizing of devices.
Instructional Practices	<ul style="list-style-type: none"> ● Core instruction will include the consideration for learning gaps. ● Priority given to grade level standards. ● Consider whole group classroom interventions prior to interim/benchmark testing. ● Utilize formative assessments to determine gaps in learning. ● Utilize online formats. ● K-2 Remediation time scheduled (w/support in literacy) ● 3-5 Remediation/Enrichment time scheduled (w/tech support for enrichment).

Lunch	<ul style="list-style-type: none"> ● Handwashing protocols will be emphasized both pre & post lunch. ● Masks may be removed once students are socially distanced, seated and ready to eat. ● All seats will be assigned. ● The gym will be used for lunch for 2 grade levels (3rd & 4th). ● All lunches are pre-packaged (if purchased at school). ● All surfaces disinfected between groups. <p>EARLY LEARNING ACADEMY:</p> <ul style="list-style-type: none"> ● ELA will eat in their classroom with lunch delivered by kitchen staff or ELA aide.
Recess	<ul style="list-style-type: none"> ● Playground will be divided into 3 sections: Playground 1, Playground 2 & Field. The grade levels permitted to use the playground areas will rotate. ● Communal sports equipment (i.e. basketball) will not be available for use. ● Students will wash their hands/sanitize before and after using the playground.
Dismissal	<ul style="list-style-type: none"> ● Dismissal will be staggered (Kids Club, Car Riders, Bus). ● Buses will be dismissed by number after the bus bell has rung. ● Students may exit the door nearest their classrooms (C1, D1, C2, D2). ● Car riders will be dismissed when called. ● Parents are to remain in their vehicles during this time.

For information specific to Exceptional Education and Social Emotional Learning SEL), please reference the P-H-M Return to Learn: District Overview document.