



GRISSOM
MIDDLE SCHOOL
A PENN·HARRIS·MADISON SCHOOL

P-H-M Return to Learn

Principal: Jean Milfort

Items in this document are not permanent and will be under a cycle of review.

Per the public health order from the St. Joseph County Health Department, staff and students are required to wear a mask that covers the nose and mouth.

Students and staff should do their best to practice social distancing, attempting to maintain six feet between individuals whenever possible.

Arrival

- In an effort to decrease congestion at arrival, entry will be staggered and students will practice social distancing, entering through multiple doors.
 - As buses arrive, buses will unload based on the order of arrival and admin/staff direction.
 - Multiple exterior doors will be used for students to enter the building. Each bus will be assigned to a door entry consisting of Doors F, G, H.
 - Once a bus is unloaded students will be directed by staff to go directly to Advisory classes
 - Breakfast will be available (grab and go) within each hallway
 - Students will not go to lockers, but keep their materials with them.
 - Car Riders:
 - 3 cones for each grade level by door A
 - Admin will have students line up behind designated cones, and send in one grade level at a time. Students will be practicing social distancing while in line.
- Students are expected to report directly to their classroom to avoid congregating in hallways.
- Hallway traffic flow will be strategically designed and marked (and in some cases one-way), to avoid congestion.
 - Staggering passing periods
 - One-way hallways
- Lockers will not be utilized. Students will be allowed to carry a backpack with them throughout the day in order to have all necessary supplies.
 - Limited items will be allowed to be brought to school (chromebook, P.E. clothes, paper, pencil, binders, jackets, books).

Learning Environment

- Students will be assigned an individual device for use.
- Drinking fountains will be used as bottle filling stations only.
- Instructional spaces will be arranged to maximize space and repurpose larger rooms.
- Learning materials will not be shared unless sanitization can occur between usage.
- Passing periods will be adjusted as needed to allow students to travel from learning space to learning space while following designed traffic patterns.
 - Staggering Passing Periods
 - One-way hallways
- School schedules will be adjusted to a 3 period block schedule day (including Advisory) minimizing needed hallway transitions.
 - Block schedule - Red/Blue Days
 - Every other day: Day #1 - Periods 1, 2, 3; Day #2 - Periods 4, 5, 6

Lunch

- Students will be directed to wash/sanitize their hands before lunch.
- Individually packaged lunches will be provided in order to minimize students having to congregate in serving lines.
- Lunch will be provided in socially distanced spaces with appropriate protective equipment.
 - Students will eat lunch in the cafeteria and gym.
 - Students will have assigned seats based on their 2nd and 5th hour classes.
- Lunch areas will be sanitized after each group.
- Each area will be sanitized after each use prior to the next group of children. Communal sports equipment will not be available for use.
- Restrooms will be monitored and sanitized regularly.

Dismissal

- Dismissal will be staggered. Students will be called in groups to exit.
 - Dismissal by grade level in 3 minute increments. This will allow for a reduction of the number of people in the hall while maintaining bus and car rider time.
 - Band and Orchestra students are always dismissed with the first group dismissed each day.
- Multiple doorways will be used and social distancing will be practiced to avoid congestion.
 - Car Riders (Door A)
 - Bus (Doors F, G, and H)
- Students will exit the door nearest their last classroom at dismissal.
- Car rider procedures will be altered to allow for social distancing.
- Parents are to remain in their vehicles during this time.

For information specific to Exceptional Education and Social Emotional Learning (SEL), please reference the P-H-M Return to Learn: District Overview document.