



## **Return to Learn Plan**

**Principal: Elizabeth Cunha**

*Items in this document are not permanent and will be under a cycle of review.*

*Per the Public Health Order from the St. Joseph County Health Department, staff and students are required to wear a mask that covers the nose and mouth.*

*Students and staff should do their best to practice social distancing, attempting to maintain 6 feet between individuals whenever possible.*

## **Arrival**

- In an effort to decrease congestion at arrival, entry will be staggered and students will practice social distancing, entering through multiple doors.
  - Students disembarking from a bus will use a variety of entrances to avoid congestion.
  - Car Riders
    - Enter Door A upon arrival and report to READ time. Doors will not open until 8:50 a.m.
- Students are expected to report directly to their classroom to avoid congregating in hallways.
- Hallway traffic flow will be strategically designed and marked (and in some cases one-way), to avoid congestion.
  - Passing Periods will be staggered.
  - One-way hallways (clockwise circular direction with hallway layout through the library with mid-section split for 6th and 7th grades using bookshelves or partitions. 8th grade will utilize the middle hallway by LGI to walk in a clockwise direction.
- Lockers will not be utilized. Students will be allowed to carry a backpack with them throughout the day in order to have all necessary supplies.
  - Limited items will be allowed to be brought to school (chromebook, P.E. clothes, paper, pencil, binders, jackets, books).

## Learning Environment

- Students will be assigned an individual device for use.
- Drinking fountains will be used as bottle filling stations only.
- Instructional spaces will be arranged to maximize space and repurpose larger rooms.
- Learning materials will not be shared unless sanitization can occur between usage.
- Passing periods will be adjusted as needed to allow students to travel from learning space to learning space while following designed traffic patterns.
  - Staggering Passing Periods
  - One-way hallways
- Middle school schedules will be adjusted to a 3 period block schedule day (including advisory/read time) minimizing needed hallway transitions.
  - Block schedule - Green/Gold Days
    - Every other day: Day #1 - Periods 1, 2, 3; Day #2 - Periods 4, 5, 6

## Lunch

- Students will be directed to wash/sanitize their hands before lunch.
- Individually packaged lunches will be provided in order to minimize students having to congregate in serving lines.
- Lunch will be provided in socially distanced spaces with appropriate protective equipment.
  - Students will eat lunch in the cafeteria.
  - Additional space added in order to social distance during lunch.
    - The Commons area will be utilized for lunches along with additional tables and/or seating.
  - Students will have assigned seats.
- Lunch areas will be sanitized after each group.
- An additional wash station will be provided in the commons area for students.
- Restrooms will be monitored and sanitized regularly.

## Dismissal

- Dismissal will be staggered. Students will be called in groups to exit.
  - Dismissal by grade level in 3 minute increments. This will allow for a reduction of the number of people in the hall while maintaining bus and car rider times.
- Multiple doorways will be used and social distancing will be practiced to avoid congestion.
- Students will exit the door nearest their last classroom at dismissal.
- Car rider procedures will be altered to allow for social distancing.
- Parents are to remain in their vehicles during this time.

*For information specific to Exceptional Education and Social Emotional Learning (SEL), please reference the P-H-M Return to Learn: District Overview document.*