



## Summary of Safety Measures to Help Mitigate COVID-19 Risks in Buildings

The health and safety of our students and staff is our top priority. In preparation for the 2020-21 school year in response to the pandemic P-H-M has made numerous one time purchases and some anticipated on-going expenses that will continue for at least the school year. To date P-H-M has spent **in excess of \$2 million dollars** to help make our facilities safer and to help mitigate COVID-19 risks when students and staff return to school.

Below is just a highlight summary of some of the many things that P-H-M has put into place over the summer 2020, but this list is not exhaustive:

- **Appropriate personal protection equipment (PPE) purchases for students & staff:**
  - 2 reusable masks per person for all students and staff
  - Disposable masks for those that who forget their mask at home
  - Face shield for every staff member
  - Restocking of nurses offices with goggles, gloves, and disposable masks. These items were donated to local hospitals in the early Spring when they reached out in need
  - Gloves for staff to wear when sanitizing classrooms, cafeterias, buses, ect.
  
- **Facility upgrades:**
  - Additional hand washing stations installed at some schools
  - Continued installation of bottle filling stations at all schools since all drinking fountains were turned off
  - Upgraded air filters to Merv 13. HVAC systems now running 2 hours prior to school start times and at least 2 hours after school start times
  - Age appropriate signage related to good hand hygiene practices, as well as signs/symptoms for COVID have been placed at building entrances and near restroom facilities
  - A touchless intercom system has been purchased for each school and only requires a visitor to speak to be heard in the school's front office. As part of our safety measures, we are asking parents to make an appointment if they must come to the school. Visitors will be permitted inside the school vestibule only, unless they have an appointment.
  
- **Items purchased:**
  - Touchless hand sanitizer dispensers
  - Disinfectant placed and available in all classrooms



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- Hand Sanitizer in all classrooms and in common spaces
- Elementary alternative seating so students can be spaced out
- Disinfectant pump sprays for classrooms and school buses
- Touchless Thermometers for Nurses Offices

### Staffing:

- Additional custodians being hired for daytime shifts to help clean high-touch surfaces
- Additional nurse and health aide added to assist schools and contact tracing
- Professional development for staff on the recognition of COVID signs and symptoms, as well as best-practices in regards to cleaning and sanitization
- **Some of the state and local organizations we are partnering with to initiate best practices:**
  - Indiana Department of Education (IDOE)
  - Indiana Department of Health (ISDH)
  - St. Joseph County Department of Health
  - Saint Joseph Health Systems for Nursing and Medical Staff
  - Education Professional Associations:
    - Indiana School Boards Association (ISBA)
    - Indiana Association of Public School Superintendents (IAPSS)
    - Indiana Association of School Principals (IASP)
    - Indiana Association of School Business Officials (IASBO)
    - School Transportation Association of Indiana
    - Penn Harris Madison Teachers Association (PHMTA)
    - Indiana High School Athletic Association (IHSAA)
  - Sodexo for all cleaning protocols and custodial training
  - Fanning Howey and Schmidt Associates for Architecture and Design
  - Performance Services for HVAC & Mechanical