

# Lifelong Learning

Easy Ways to Register

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## Register and pay online

- Visit them P-H-M Web Store at phm.revtrak.net
- Click on the "Community Education" button
- Select your class(es)
- Register for your class(es)
- · Create an account
- Make a payment using an eCheck, Discover, VISA, or MasterCard debit/credit card. There is a 3.49 percent fee for using this service.
- · Receive and print your receipt

#### Phone-In

Phone in your registration **Monday–Friday from 8 a.m.–4 p.m. to (574) 258-9568.** The Community Education office is **closed from 12:30–1:30 p.m.** Please have your course name and payment information ready.

#### Walk-In

You may register in person at our office located in the Educational Services Center (just north of Penn), **55900 Bittersweet Road, Mishawaka, IN.** Office hours are **Monday–Friday from 8 a.m.–4 p.m.** The Community Education office is **closed from 12:30–1:30 p.m.** You can leave your registration form and payment with the receptionist during this time.

#### Mail-In

Fill out the registration form on page 23 and mail it with your check, money order or purchase order information.

Mail to: P-H-M Community Education, 55900 Bittersweet Road, Mishawaka, IN 46545.

#### **Payment Information**

Payment must be submitted at the time of registration. We accept cash, check, money order or purchase order at the Community Education office. Instructors DO NOT accept payments. A \$20.00 fee will be charged for processing checks returned for insufficient funds.

You do not need to live within the P-H-M school district to take or teach our classes.

#### **Introduction to Personal Computers**

This introductory hands-on computer class is designed for the beginning computer user who wants to acquaint themselves with personal computers and their applications. In the most basic terms you will be introduced to word processing, spreadsheets and more. You'll learn formatting, exchanging files and other basic functions. Enrollment is limited. You will need to bring a USB flash drive to class to save your work. Prerequisite: None. This course is very helpful for those with no prior experience on a computer.

**Dates:** Four Mondays

March 5, 12, 19, 26

Time: 6:00 – 8:30 p.m.

Fee: \$75/\$65 senior citizens
Location: Penn High School, Room 137

Use Entrance L (a door code will be issued)

**Instructor:** Beth McCool, experienced instructor

#### **Intermediate Personal Computers**

Know the basics but want to learn more about how your personal computer works, then this hands-on class is for you! Learn a wide range of programs and improve your computer knowledge. This class will help you gain the confidence to move on to more complex computer programs you would like to learn. Enrollment is limited. You will need to bring a USB flash drive to class to save your work. Prerequisite: Introduction to Personal Computers or equivalent experience.

**Dates:** Four Thursdays

April 12, 19, 26

May 3

Time: 6:00 – 8:30 p.m.

Fee: \$75/\$65 senior citizens

**Location:** Penn High School, Room 137

Use Entrance L (a door code will be issued)

**Instructor:** Beth McCool, experienced instructor

#### **Beginning Photoshop**

Learn the basics of this powerful, professional image-editing program that helps you work more efficiently. Explore new creative options, and produce the highest quality images for print, the Web, and anywhere else. An electronic instructional manual is provided and included in the course fee. You will need to bring a USB flash drive to class to save your work. Enrollment is limited. Prerequisite: Intermediate Personal Computers or equivalent experience.

**Dates:** Four Wednesdays

April 11, 18, 25

May 1

Time: 6:00 – 8:30 p.m.

Fee: \$90 (includes electronic manual)
Location: Penn High School, Room 137

Use Entrance L (a door code will be issued)

**Instructor:** Beth McCool, experienced instructor

#### Introduction to Excel®

Learn the basics of this powerful spreadsheet program. This class will cover how to enter and manipulate data, use common formulas, and create a variety of charts and more. Excel® provides tools for data analysis, list keeping and calculations and more. An electronic instructional manual is provided and included in the course fee. You will need to bring a USB flash drive to class to save your work. Enrollment is limited. Prerequisite: Introduction to Personal Computers or equivalent experience.

**Dates:** Four Tuesdays

March 6, 13, 20, 27

Time: 6:00 – 8:30 p.m.

Fee: \$90 (includes electronic manual)
Location: Penn High School, Room 137

Use Entrance L (a door code will be issued)

**Instructor:** Beth McCool, experienced instructor

#### Intermediate Excel®

Build on your basic Excel® skills by learning how to format your spreadsheets, link multiple spreadsheets together, test data entry and organize your spreadsheet data and more. An electronic instructional manual is provided. Enrollment is limited. You will need to bring a USB flash drive to class to save your work. Prerequisite: Introduction to Excel or equivalent experience.

**Dates:** Four Mondays

April 9, 16, 23, 30

**Time:** 6:00 – 8:30 p.m.

Fee: \$90 (includes electronic manual)
Location: Penn High School, Room 137

Use Entrance L (a door code will be issued)

**Instructor:** Beth McCool, experienced instructor

#### **Internet Made Easy**

A practical guide to using the internet with a concentration on the things you want to know. Bring your questions...this class is all about you! Learn about creating an email address, joining a social network, uploading photos, attaching files to email, safety tips, web browsing, shopping and intuitive searches. *Prerequisite: Introduction to Personal Computers or equivalent experience.* 

Date: One Monday, April 16
Time: 6:00 – 8:30 p.m.
Fee: \$25/\$20 senior citizens

**Location:** Penn High School, Room 137

Use Entrance L (a door code will be issued)

**Instructor:** Beth McCool, experienced instructor

#### **Online Selling**

Learn how to sell online with Wendy Carrier, an entrepreneur who has sold thousands of items on eBay and Amazon. The **Beginning session** will discuss the benefits of selling online and the tools needed to begin. The class will evaluate Amazon and eBay as platforms and help you decide which platform will work for you. It will cover the basics of establishing feedback, setting up a listing and shipping. The **Intermediate session** will show you how to optimize your listing and your pricing by evaluating competition in the market. The **Advanced session** will address students' questions and interests and share strategies to help find products to sell. **Prerequisite: Introduction to Personal Computers or equivalent experience.** 

Dates: SESSION I/Beginning

Two Wednesdays, March 7 & 14

Time: 7:00 – 8:30 p.m.

Fee: \$25

Location: Penn High School, Room 137

Use Entrance L (a door code will be issued)

**Instructor:** Wendy Carrier, experienced instructor

**Dates:** SESSION II/Intermediate

Two Wednesdays, March 21 & 28

Time: 7:00 – 8:30 p.m.

Fee: \$25

**Location:** Penn High School, Room 137

Use Entrance L (a door code will be issued)

**Instructor:** Wendy Carrier, experienced instructor

Dates: SESSION III/Advanced

Two Wednesdays, April 11 & 18

Time: 7:00 – 8:30 p.m.

Fee: \$25

**Location:** Penn High School, Room 137

Use Entrance L (a door code will be issued)

**Instructor:** Wendy Carrier, experienced instructor



#### **Woodfield Mall and IKEA Bus Trip**

Spend the day at the largest shopping center in the Chicagoland area. With nearly 300 of the finest stores and restaurants you can be sure you will find exactly what you are looking for at Woodfield and then take the free trolley to IKEA right across the street!

Enjoy stores such as Abercrombie, Aeropostale, Ann Taylor, Armani Exchange, Banana Republic, Bare Minerals, Bath & Body Works, Buckle, Charlotte Russe, The Cheesecake Factory, Chico's, Coach, Dry Goods, Eddie Bauer, Forever 21, Hollister, JCPenney, Justice, Lego, Lord & Taylor, Macys, Michael Kors, Nordstrom, Pink, Rainforest Cafe, Sears, Sephora, Sperrys, Tilly's, Wet Seal White House/Black Market and Zumiez all under one roof.

The bus will leave Penn promptly at 8:00 a.m. and return around 9:30 p.m. Payment for this trip must be received at the time of registration. No refunds will be given after payment is received. Please try to register prior to February 9. Seats may still be available after this date.

Date: One Saturday, March 10
Time: 8:00 a.m. – 9:30 p.m.
Fee: \$40 per person

**Departure:** Penn High School, north parking lot



#### **Discover Scuba**

March 6 is a one-night experience held before the scuba diving instruction course *for people 10 years and older* who would like to try scuba. Take advantage of this exciting opportunity for finding out what scuba diving is all about.

Come to a question-answer session and video in the classroom before going to the pool area. Just bring a bathing suit, towel and locker padlock and the rest will be provided.

Date: One Tuesday, March 6
Time: 6:30 – 9:00 p.m.

Fee: \$5

**Location:** Penn High School, Room 165 and Pool

Use Entrance D

**Instructor:** Hart City Scuba, certified instructor



#### **Scuba Diving Instruction**

Scuba diving is fun and easy to learn and anyone in good health, reasonably fit and comfortable in the water can learn to dive. People ten and older may take this course. Course is the PADI OPEN WATER COURSE, the first level of scuba certification and your entry into the adventure of the underwater world. Course includes academics, diving in the pool where skill development will take place and actual scuba diving in an open water environment. The course is performance based, so you will have as much time as needed for skill development.

The academic portion begins when you are ready so through self study you will be able to learn at your own pace. Study materials include your student kit consisting of a book and DVD. Due to the course format it is required that you contact the dive facility prior to the start of class to ensure that all students have the proper study materials and paperwork. Course fee includes everything a student diver will need for completion of the course except personal equipment. Personal equipment includes mask, fins, snorkel and booties. Participants should also bring a bathing suit, towel and locker padlock to each class. After registering and paying for the class, please call Hart City Scuba at (574) 264-3528.

Dates: Two Saturdays, March 17 & 24

Time: 8:30 a.m. – 3:30 p.m.

Fee: \$250 (includes study materials)

**Location:** Penn High School, Room 163 and Pool

Use Entrance D

**Instructor:** Hart City Scuba, certified instructor

#### **Basic Fundamentals of the Golf Swing**

This class will teach the basics, help you with the proper grip, stance and swing. You will enjoy learning the fundamentals of the sport and also learn how to improve your game. Whether you're a beginner or an experienced golfer who just wants to take a few strokes off his/her game, this class will suit your needs. Discussion will be held during class on some necessary and optional equipment needs.

The first class will last 90 minutes. All other classes will be 60 minutes in length. Driver only is required. For those without clubs, Michiana Golf can supply you with the necessary equipment.

**Dates:** Five Mondays

April 9, 16, 23, 30

May 7

**Time:** 6:00 – 7:00 p.m.

**Fee:** \$90

**Location:** Michiana Golf Academy

1915 N. Merrifield, Mishawaka, IN

**Instructor:** Don Wiseman, GSED

#### **Scoring Shots**

Mastering the short game is one of the most challenging aspects of golf. Join Don for a five-week course on chipping, putting, lob shots and sand shots. *This program is intended for anyone, beginner or experienced, who is looking to improve their game. Please bring putter, pitching wedge and 7 iron to class.* For those without clubs, Michiana Golf can supply you with the necessary equipment.

**Dates:** Five Mondays

April 9, 16, 23, 30

May 7

Time: 7:30 – 8:30 p.m.

**Fee:** \$90

**Location:** Michiana Golf Academy

1915 N. Merrifield, Mishawaka, IN

**Instructor:** Don Wiseman, GSED

#### Water Aerobics/Aqua Groove at Penn

This fun water exercise class focuses on both cardiovascular and strength benefits. Whether you're trying to maintain your current level of fitness or reach a new level, the added benefit of training in water makes our aqua workouts safe and fun without impact to the joints. Even people who suffer from arthritis may want to give this class a try!

Class may use resistance tools that include buoyant water weights and noodles. Because of their low-impact format, aqua aerobics classes are suitable for every fitness level and is a very popular way to exercise for seniors, people who are overweight and those who are recovering from injury.

Participants should bring a towel, a water bottle and a locker padlock. Water shoes and water belt are optional. Class is designed for adults, and children 12 years and older may enroll with an adult. Class meets two nights a week for a total of 22 classes. Class is not held on a few dates due to school closings or prior scheduled events. Locker rooms will open at 7:30 p.m.

**Dates:** Twenty-two Tuesdays/Thursdays

March 6, 8, 13, 15, 20, 22, 27, 29 April 10, 12, 17, 19, 24, 26 May 1, 3, 8, 10, 15, 17, 22, 24

Time: 7:45 – 8:40 p.m.

Fee: \$65/\$60 for senior citizens
Location: Penn High School, Pool

**Use Entrance D** 

**Instructor:** Nicole DeWitt, certified instructor

#### **Triple Threat at Elm Road**

A fun new total body workout using cardiovascular moves, strength training and core movements. An effective fitness program with easy to follow moves you will be able to do easily. All fitness levels welcome. Get a great workout doing high or low impact moves, while keeping the intensity to push you to your limits!

Participants should bring a mat, 5–10 lb. weights, a water bottle and wear comfortable clothing and athletic shoes with low tread to each class. Class is designed for adults and children 16 years and older. Class meets one night a week for a total of 8 classes. Class is not held on a few dates due to school closings or prior scheduled events.

**Dates:** Eight Tuesdays

February 27

March 6, 13, 20, 27

April 10, 17, 24

**Time:** 6:15 – 7:15 p.m.

**Fee:** \$40

**Location:** Elm Road Elementary School, Gym

Use Entrance F (a door code will be issued)

**Instructor:** Nicole DeWitt, certified instructor

#### **Pilates Fusion at Elm Road**

Using the fundamentals of pilates and yoga mat exercises to lengthen and sculpt your body. This exciting class will focus on breathing techniques, core strengthening and overall flexibility. An effective fitness program with easy to follow moves you will be able to follow easily.

Participants should bring a water bottle, towel, mat, and wear comfortable clothing and athletic shoes with low tread to each class. Class is designed for adults and children 16 years and older. Class meets one night a week for a total of 8 classes. Class is not held on a few dates due to school closings or prior scheduled events.

**Dates:** Eight Thursdays

March 1, 8, 15, 22, 29

April 12, 19, 26 6:15 – 7:15 p.m.

Time: 6:15 – 7:15 p.

**Fee:** \$40

**Location:** Elm Road Elementary School, Gym

Use Entrance F (a door code will be issued)

**Instructor:** Nicole DeWitt, certified instructor

#### **Beginner Kettlebells at Elsie Rogers**

Learn how to use a kettlebell and what a kettlebell can do for you and what muscles it works. Kettlebells work the whole body and also the core to build a strong midsection. Whether you want to increase lean muscle mass, tone up your muscles, or lose weight you can increase your overall fitness and burn up to 800 calories or more in 20 minutes of hard intensity workouts and see quick results. Does not stress the joints while providing both cardio and strength training.

Participants should bring a water bottle, towel and wear comfortable clothing and athletic shoes to each class. Please eat 2 hours before class and do not come to class on an empty stomach. Class is designed for adults and children 16 years and older. Class meets one night a week for a total of 10 classes. Class is not held on a few dates due to school closings or prior scheduled events.

**Dates:** Ten Tuesdays

March 6, 13, 20, 27 April 10, 17, 24 May 1, 8, 15

**Time:** 6:05 – 6:50 p.m.

Fee: \$45

**Location:** Elsie Rogers Elementary School, Gym

Use Entrance F (a door code will be issued)

**Instructor:** Jena Lees, certified instructor

#### **Advanced Kettlebells at Elsie Rogers**

Learn more hard intensity workouts with kettlebells and other fitness equipment and techniques. Kettlebells work the whole body and also the core to build a strong midsection. Whether you want to increase lean muscle mass, tone up your muscles, or lose weight you can increase your overall fitness and burn up to 800 calories or more and see quick results. Does not stress the joints while providing both cardio and strength training.

Participants should bring a water bottle, towel and wear comfortable clothing and athletic shoes to each class. Class is designed for adults and children 16 years and older. Class meets one night a week for a total of 8 classes. Class is not held on a few dates due to school closings or prior scheduled events. Prerequisite: Beginner Kettlebell class

**Dates:** Ten Tuesdays

March 6, 13, 20, 27 April 10, 17, 24 May 1, 8, 15 7:00 – 7:45 p.m.

**Fee:** \$45

Time:

**Location:** Elsie Rogers Elementary School, Gym

Use Entrance F (a door code will be issued)

**Instructor:** Jena Lees, certified instructor

#### **Pound Fit at Northpoint**

Pound provides the perfect atmosphere for letting loose, getting energized, toning up and rockin' out! Using lightly weighted drumsticks made for exercising, Pound transforms drumming into an incredibly effective way to work out. It is a full body workout that combines cardio, conditioning, and strength training with yoga and pilates-inspired movements. Designed for all fitness levels.

Participants should bring a yoga mat, blanket or towel, a water bottle, and wear comfortable clothing and athletic shoes to each class. Class is designed for adults and children 16 years and older. Class meets two nights a week for a total of 22 classes. Class is not held on a few dates due to school closings or prior scheduled events.

Dates: Twenty-two Mondays/Wednesdays

February 26, 28

March 5, 7, 12, 14, 19, 21, 26, 28 April 9, 11, 16, 18, 23, 25, 30

May 2, 7, 9, 14, 16

**Time:** 6:15 – 7:15 p.m.

**Fee:** \$65

**Location:** Northpoint Elementary School, Gym

Use Main entrance (a door code will be issued)

**Instructor:** Eric Koch and Julie Dozier, licensed instructors

#### **Yoga at Northpoint**

Learn Hatha yoga fundamentals emphasizing breathing techniques and postures. You will learn the fundamentals of mindful breathing, proper postural alignment to build strength and flexibility, stress reduction and relaxation. Learn how blocks and straps can help modify poses to accommodate individual needs and abilities. The class is designed for all fitness levels and body types.

Participants should bring a yoga mat, blanket or towel, and a water bottle and wear comfortable clothing and athletic shoes to each class. Class is designed for adults and children 16 years and older. Class meets two nights a week for a total of 22 classes. Class is not held on a few dates due to school closings or prior scheduled events.

Dates: Twenty-two Mondays/Wednesdays

February 26, 28

March 5, 7, 12, 14, 19, 21, 26, 28 April 9, 11, 16, 18, 23, 25, 30

May 2, 7, 9, 14, 16 7:30 – 8:30 p.m.

**Fee:** \$65

Time:

**Location:** Northpoint Elementary School, Gym

Use Main entrance (a door code will be issued)

**Instructor:** Dennis Orosz, certified instructor, E-RYT200

#### Yoga at Prairie Vista

Learn Hatha yoga fundamentals emphasizing breathing techniques and postures. You will learn the fundamentals of mindful breathing, proper postural alignment to build strength and flexibility, stress reduction and relaxation. Learn how blocks and straps can help modify poses to accommodate individual needs and abilities. The class is designed for all fitness levels and body types.

Participants should bring a yoga mat, blanket or towel, and a water bottle and wear comfortable clothing and athletic shoes to each class. Class is designed for adults and children 16 years and older. Class meets one night a week for a total of 10 classes. Class is not held on a few dates due to school closings or prior scheduled events.

**Dates:** Ten Mondays

February 26 March 5, 12, 19 April 9, 16, 23, 30

May 7, 14

**Time:** 6:05 – 7:05 p.m.

**Fee:** \$45

**Location:** Prairie Vista Elementary School, Gym

Use Entrance F (a door code will be issued)

**Instructor:** Dennis Orosz, certified instructor, E-RYT200

#### Strong by Zumba at Prairie Vista

Come join this fun class that is a high intensity interval training workout driven by the science of synced music motivation. An exciting and effective fitness program that uses more traditional fitness moves for a more athletic conditioning-style workout. With easy to follow moves you will work up a sweat. It's fun, easy and effective.

Participants should bring a water bottle, towel, mat, and wear comfortable clothing and athletic shoes with low tread to each class. Class is designed for adults and children 16 years and older. Class meets one night a week for a total of 10 classes. Class is not held on a few dates due to school closings or prior scheduled events.

**Dates:** Ten Mondays

February 26 March 5, 12, 19 April 9, 16, 23, 30

May 7, 14 7:15 – 8:15 p.m.

Fee: \$45

Time:

**Location:** Prairie Vista Elementary School, Gym

Use Entrance F (a door code will be issued)

**Instructor:** Nicole DeWitt, certified instructor

#### **Pilates Fusion at Prairie Vista**

Using the fundamentals of pilates and yoga mat exercises to lengthen and sculpt your body. This exciting class will focus on breathing techniques, core strengthening and overall flexibility. An effective fitness program with easy to follow moves you will be able to follow easily.

Participants should bring a water bottle, towel, mat, and wear comfortable clothing and athletic shoes with low tread to each class. Class is designed for adults and children 16 years and older. Class meets one night a week for a total of 7 classes. Class is not held on a few dates due to school closings or prior scheduled events.

**Dates:** Seven Wednesdays

March 7, 14, 21 April 11, 18 May 2, 9

Time: 7:15 – 8:15 p.m.

**Fee:** \$35

**Location:** Prairie Vista Elementary School, Gym

Use Entrance F (a door code will be issued)

**Instructor:** Nicole DeWitt, certified instructor

ONLINE PAYMENTS
Register and pay online at phm.revtrak.net

Dance fitness gives you the option to use weights during the regular cardio dancing. The weights enhance the tonality of the muscles along with your cardio dance workout. The routines feature aerobic/fitness interval training with a combination of fast and slow rhythms that tone and sculpt the body. It's a mixture of body sculpting moves with easy-to-follow dance steps. Do the salsa, meringue, flamenco, cumbia, samba and cha-cha while shedding pounds. It's fun, easy and effective.

Participants should bring weights of 3 lb. and less, water bottle, towel, and wear comfortable clothing and athletic shoes with low tread to each class. Class is designed for adults and children 16 years and older. Class meets two nights a week for a total of 20 classes. Class is not held on a few dates due to school closings or prior scheduled events.

**Dates:** Twenty Tuesdays/Thursdays

February 27

**Dance Fitness at Schmucker** 

March 1, 6, 8, 13, 15, 27, 29 April 10, 12, 17, 19, 24, 26 May 1, 3, 8, 10, 15, 17

**Time:** 7:15– 8:15 p.m.

**Fee:** \$70

**Location:** Schmucker Middle School, LGI

Use Entrance C

**Instructor:** Raquel Flores, certified instructor

#### **Pilates with Body Sculpting at Bittersweet**

Learn basic Pilates mat exercises and how to use exercise tubes to lengthen muscles and work core abdominal muscles to sculpt a strong, streamlined physique. Pilates focuses on proper breathing techniques, body alignment and symmetry, core strengthening and overall flexibility. Through sustained balancing and flexibility movements and focused mental awareness, learn to control your body and mind for improved health, energy, posture and ease of movement. All fitness levels welcome.

Participants should bring a floor mat, water bottle, 1–2 lb. weights and wear comfortable clothing and athletic shoes to each class. Class is designed for adults and children 16 years and older. Class meets one night a week for a total of 10 classes. Class is not held on a few dates due to school closings or prior scheduled events.

**Dates:** Ten Mondays

March 5, 12, 19, 26 April 9, 16, 23, 30

May 7, 14

**Time:** 6:00 – 6:45 p.m.

**Fee:** \$45

**Location:** Bittersweet Elementary School, Gym

*Use Main Entrance (a door code will be issued)* 

**Instructor:** Jena Lees, certified instructor

#### **Fitness Boot Camp class at Bittersweet**

This is a Boot Camp like no other. Forty-five minutes of pure get-your-body-into-shape, heart-pumping exercise to take you to the next level! This class is for everyone, no matter your fitness level, whether you need to lose pounds or inches, sculpt and tone, or need a new fitness challenge to get you out of your same old workout routine. Best of all, you will become healthier. You will do circuit style workouts and body weights to train to utilize all body parts to get a total body workout.

Participants should bring a floor mat, a towel, a set of dumbbells (8, 10, and 12 lb.), water bottle, and wear comfortable clothing and athletic shoes to each class. Class is designed for adults and children fourteen years and older. Class meets one night a week for a total of 10 classes. Class is not held on a few dates due to school closings or prior scheduled events.

**Dates:** Ten Mondays

March 5, 12, 19, 26 April 9, 16, 23, 30 May 7, 14

Time: 7:00 – 7:45 p.m.

**Fee:** \$45

**Location:** Bittersweet Elementary School, Gym

Use Main Entrance (a door code will be issued)

**Instructor:** Jena Lees, certified instructor

#### **Cardio Drumming at Schmucker**

Cardio drumming combines dance and rhythm for fun, highenergy workouts which can best be described as a combination of drumline and modern dance. Unlike many other workout activities, cardio drumming never gets dull. In addition to hitting the ball in syncopation, participants click the sticks in the air, jump and run in place and many other moves you will replicate in all different types of songs, from country and rock to oldies and pop. All fitness levels are welcome.

Participants should bring a yoga ball, a bucket and a pair of drumsticks to each class. Also bring a water bottle and wear comfortable athletic clothing and athletic shoes. Class is designed for adults and children 13 years and older. Class meets one night a week for a total of 10 classes. Class is not held on a few dates due to school closings or prior scheduled events.

**Dates:** Ten Mondays

March 5, 12, 26 April 9, 16, 23, 30 May 7, 14, 21

Time: 7:30 – 8:30 p.m.

**Fee:** \$45

**Location:** Schmucker Middle School, LGI

Use Entrance C

**Instructor:** Amber Roundtree, certified instructor

# Beginning Tai Chi Bang Stick for Flexibility and Strength at Schmucker

Tai Chi Bang Stick is a unique method of training the joints and tendons. Like Qigong and Tai Chi, the movement of the Tai Chi Bang Stick is rooted in the feet, powered by the legs, directed by the waist and observed by the eyes. It is a fast and efficient method for developing stronger and more flexible muscles and joints.

Benefits from practicing Tai Chi Bang are: Improved hand strength for gripping and turning movements (like opening lids and turning a tight faucet). With continued practice it helps correct and prevent overuse injuries by strengthening the ligaments and tendons. Develops focus and attention skills, increases awareness of your joints, center, dantain and spiral energy. Also develops hand, arm, leg and core strength and improves the physical conditioning of joints and ROM for the shoulder, elbow and wrist.

Tai Chi Bang sticks will be provided for class use only. Students should wear comfortable loose-fitting clothing and flat soled shoes to each class. Class is designed for adults, and children 13 years and older may enroll with an adult. Class meets one night a week for a total of 10 classes. Class is not held on a few dates due to school closings or prior scheduled events.

Dates: Ten Mondays

March 5, 12, 26 April 9, 16, 23, 30 May 7, 14, 21 6:00 – 7:00 p.m.

Fee: \$45

Time:

Location: Schmucker Middle School, LGI

Use Entrance C

**Instructor:** Lawrence Erpelding, certified instructor

# Yang Style (1st third of long form) Tai Chi at Schmucker

The principles of Tai Chi include emphasis on relaxation of tension and stress, including physical, mental and emotional stress, leading to the development of internal strength and flexibility; a process of integration in which the mind and body become unified; and an understanding that the key element in respect to any life success is the maintenance of the qualities of balance and harmony.

Tai Chi allows you to become more aware of the natural laws which govern change; not just change in the body as affects physical structural movement, but rather principles of change and movement that govern every aspect of our lives. Routines, exercises and stretches that include: Ba Shi Stances, Meridian Stretches, Dao Yin, and Push Hands will occasionally be added to compliment the Tai Chi Practice.

Students should wear comfortable loose-fitting clothing and flat soled shoes to each class. Class is designed for adults

and children 13 years and older may enroll with an adult. Class meets one night a week for a total of 10 classes. Class is not held on a few dates due to school closings or prior scheduled events.

**Dates:** Ten Thursdays

March 1, 8, 15, 29 April 12, 19, 26 May 3, 10, 17

Time: 6:00 – 7:00 p.m.

**Fee:** \$45

**Location:** Schmucker Middle School, LGI

Use Entrance C

**Instructor:** Lawrence Erpelding, certified instructor

#### Tai Chi for Arthritis at Schmucker

You do not have to have arthritis to enjoy the benefits of this Tai Chi form. This 12 movement form is on the Center for Disease Control's list of evidence-based exercise programs. For beginners who have never taken a Tai Chi class before, you will become familiar with the basic principles of Tai Chi. The class is designed for people who have not exercised in years as it does not hurt and also for people who are recovering from heart attack or heart surgery, hip, knee or back pain, post surgery or have Parkinson's Disease, MS, Fibromyalgia, Diabetes and of course Arthritis. It is literally an exercise anyone can do and with proven results. People with almost any chronic condition can learn to improve their health and mobility. Safe and easy-to-learn, relieves pain and improves health and quality of life. Suitable for people who are either unable to walk or have limited standing ability.

Students should wear comfortable loose-fitting clothing and flat soled shoes to each class. Class is designed for adults and children 13 years and older may enroll with an adult. Class meets one night a week for a total of 9 classes. Class is not held on a few dates due to school closings or prior scheduled events.

**Dates:** Nine Wednesdays

March 7, 14, 28 April 11, 18, 25 May 2, 9, 16

**Time:** 6:15–7:15 p.m.

Fee: \$40

**Location:** Schmucker Middle School, LGI

Use Entrance C

**Instructor:** Debra Leonard, certified instructor and

Senior Trainer with TCHI

#### Tai Chi for Energy at Schmucker

This class consists of two different Tai Chi styles. Chen style Tai Chi is vigorous and sophisticated, containing fast and



slow movements along with powerful spiral force. Sun style Tai Chi includes a unique Qigong (life energy) along with agile steps. Class consists of warm up and cool down exercises and 16 movements.

These two seemingly contrasting styles of Tai Chi have complimentary internal energy. Dr. Lam carefully composed the Tai Chi for Energy set by combining both styles to bring you greater synergy. With regular practice you will achieve better health and wellness, more internal energy and an improved ability to manage stress.

Students should wear comfortable loose-fitting clothing and flat soled shoes to each class. Class is designed for adults and children 13 years and older may enroll with an adult. Class meets one night a week for a total of 9 classes. Class is not held on a few dates due to school closings or prior scheduled events.

**Dates:** Nine Wednesdays

March 7, 14, 28 April 11, 18, 25 May 2, 9, 16 7:30 – 8:30 p.m.

Fee: \$40

Time:

Location: Schmucker Middle School, LGI

Use Entrance C

**Instructor:** Debra Leonard, certified instructor and

Senior Trainer with TCHI

#### **Cardio Drumming at Walt Disney**

Cardio drumming combines dance and rhythm for fun, highenergy workouts which can best be described as a combination of drumline and modern dance. Unlike many other workout activities, cardio drumming never gets dull. In addition to hitting the ball in syncopation, participants click the sticks in the air, jump and run in place and many other moves you will replicate in all different types of songs and genre'. All fitness levels are welcome.

Participants should bring a yoga ball, a bucket and drumsticks to each class. Also bring a water bottle and wear comfortable athletic clothing and athletic shoes. Class is designed for adults and children 13 years and older. Class meets two nights a week for a total of 20 classes. Class is not held on a few dates due to school closings or prior scheduled events.

**Dates:** Twenty Tuesdays/Thursdays

February 27

March 1, 6, 8, 13, 15, 20, 22, 27, 29

April 10, 12, 17, 19, 24, 26

May 1, 3, 8, 10 6:15 – 7:15 p.m.

**Fee:** \$70

Time:

**Location:** Walt Disney Elementary School, Gym

Use Entrance C (a door code will be issued)

**Instructor:** Kori Woods, experienced fitness instructor

#### Women's Self Defense

Students will learn about the combat mindset of "Mama Bear" mentality in this very important class. Learn solutions to being vigilant and aware of surroundings. You will be shown how to escape common grabs, choke holds, attacks and how to counter attack in order to get away. This will be done by learning where to strike specific pressure points and other vulnerable areas of the body.

Wear athletic, comfortable clothing and athletic shoes. Please do not wear any jewelry to class. Bring a water bottle and small towel to each class. Class is designed for adults and children 17 years and older.

Choose one of the sessions offered.

**Dates: SESSION I**— One Tuesday, March 13

SESSION II — One Tuesday, April 17

Time: 6:30 – 8:30 p.m. Fee: \$20 (per session)

**Location:** Bittersweet Elementary School, Gym

Use Entrance A (a door code will be issued)

**Instructor:** Richard Freeman, Policeman, certified

instructor and Security Consultant

#### **Basic Home Canning Classes**

Learn the basics of canning your own foods in these fun one day hands-on class. Learn food safety while canning your vegetables and fruits in their peak seasons. Understand the difference between canning in water bath and a pressure canner, and the importance of the differences. Come learn the many tricks the instructor has to share! You will take jars of product home with you. Sign up with a friend!

All materials are included. Class is designed for adults and children 14 years and older may enroll with an adult. Prerequisite: To take sessions III and IV you must enroll in sessions I and II.

Choose one or multiple sessions offered.

**Dates: SESSION I** — Canning Basics and Safety

One Monday, March 5

**SESSION II** — Food Selection and Prep

One Monday, March 19

**SESSION III**— Water Bath Canning

One Monday, April 16

**SESSION IV**— Pressure Canning

One Monday, April 30

Time: 6:30 – 8:30 p.m. (for Sessions I and II)
Time: 6 – 9 p.m. (for Sessions III and IV)

Fee: \$25 (per session)

Location: Penn High School, Room 134

Use Entrance L (a door code will be issued)

**Instructor:** Amy Lara, certified instructor and Chef



Register and pay online at phm.revtrak.net



#### **Various Hands-on Cooking Classes**

Learn to change up some of your favorite recipes and some new ones for healthier eating. These will be a hands-on classes with a different them offered each night so come learn basic cooking skills for healthier choices.

**Session I**—Yummy veggies: How to excite your side dishes and play with flavors; **Session II**—Easy Mexican: flavors from south of the border; **Session III**—Fun and Healthy Desserts: Who still wants dessert and not mess up your eating/meal plan!

All materials are included. Class is designed for adults and children 14 years and older may enroll with an adult. Choose one or multiple sessions offered.

**Dates: SESSION I**— Yummy Veggies

One Thursday, March 15

SESSION II — Easy Mexican
One Thursday, March 22

**SESSION III**— Fun and Healthy Desserts

One Thursday, April 26

Time: 6:30 – 8:30 p.m. Fee: \$25 (per session)

Location: Penn High School, Room 134

Use Entrance L (a door code will be issued)

**Instructor:** Amy Lara, certified instructor and Chef

#### **Digital Photo Solutions**

Do you take photos? Where are they? We will cover a variety of solutions and get you thinking about a way to rid you of photo chaos. It doesn't matter if you have printed photos, photos on your memory card, photos on your computer — wherever your photos are — there is a solution for you!

The solutions are quick and simple and allow you to share, celebrate and enjoy the memories you've captured! This informational class is a must for anyone who takes photos. As an added bonus you will also learn a few tips

on how to take better photos. *Bring your camera and your camera's instruction booklet to class*.

Date: One Monday, March 5
Time: 6:30 – 9:00 p.m.

**Fee:** \$10

**Location:** Penn High School, Staff Dining

**Use Entrance D** 

**Instructor:** Kay Crum, experienced instructor

#### **Digital Photo Organization**

Wherever your photos are — boxes, totes, phone, computer, tablet, camera, cloud? Can you find a special photo with ease? You know it's just a matter of time before photo chaos becomes a huge frustration, if it hasn't happened already. Feel empowered as you learn how easy it is to safely protect, organize and edit your images. Learn the training and tips to accomplish this important task.

Bring your laptop to class or you can use the classroom computer during the class. Also bring about 50 digital photos on a CD, DVD or flash drive to class. If your photos are on a camera or phone, bring your camera/phone and the cord that goes with your device. The class fee includes a 30-day trial copy of the software that can be downloaded on your personal computer.

**Dates:** Three Mondays

March 12, 19, 26

**Time:** 6:30 – 9:00 p.m.

Fee: \$45

Location: Penn High School, Room 251

Use Entrance L (a door code will be issued)

**Instructor:** Kay Crum, experienced instructor

Digital Photo Album and Gift Items

You already have the digital photos so why not use them to create a spectacular digital gift or photo book making it easy to share those memories over and over? Discover how much fun you can have with your pictures and a PC. You'll learn techniques to create your very own personal, hardbound book and a variety of photo gifts such as collages, canvas wraps, mugs, calendars and more. It's fun and fast and gives you the creative flexibility to produce a one-of-a-kind treasure you'll be proud to share.

Bring your laptop to class or you can use the classroom computer during the class. Also bring about 50 digital photos on a CD, DVD or flash drive to class. If your photos are on a camera or phone, bring your camera/phone and the cord that goes with your device. The class fee includes a 30-day trial copy of the software that can be downloaded on your personal computer.

**Dates:** Three Mondays

April 16, 23, 30

Time: 6:30 – 9:00 p.m.

**Fee:** \$45

Location: Penn High School, Room 251

Use Entrance L (a door code will be issued)

**Instructor:** Kay Crum, experienced instructor

#### **Knitting for Beginners**

Have you always wanted to learn to knit or do you have an unfinished project hiding in the back of the closet? This popular hobby appeals to all ages! Come to this fun class and get started with the basics and take the mystery out of the terms like bo, sl, m1, rs, ws and more. The first class is an introduction to discuss the projects you want to work on, the supplies you'll need for different projects. Students will purchase their own supplies. Class is designed for adults and children 13 years and older.

Choose one or both sessions offered.

**SESSION I** — Four Tuesdays

March 6, 13, 20, 27

**SESSION II** — Four Tuesdays

April 10, 17, 24

May 1

Time: 7:00 – 9:00 p.m.

Fee: \$45 (supplies not included)
Location: Penn High School, Room 165

Use Entrance D

**Instructor:** Allison Bishop, experienced instructor



#### **Veterinary Science for Young Animal Lovers**

This fun new class is designed for children ages 11 to 14 years old who are interested in learning about veterinary science through fun and interactive classes. The instructor will use various forms of teaching with videos, presentations, projects and hands-on learning. Class topic will include Basic Pet First Aid. Students will need to bring a laptop or iPad/tablet to class to use for their projects during class. Students will be in contact with latex in the supplies and equipment so anyone with latex allergies, please be advised.

Date: Basic Pet First Aid

One Monday, March 12

**Time:** 6:30 – 8:00 p.m. **Fee:** \$20 (per session)

Location: Penn High School, Room TBA

Use Entrance L (a door code will be issued)

**Instructor:** Karen Prymak-Oldick, experienced instructor



#### **T-Shirt Quilt**

Do you have a student graduating this year? Or maybe a few years ago or you are trying to plan ahead! Turn all their homecoming, sport or activity t-shirts into a quilt they will love and cherish for years. These quilts are a great way to preserve all the memories from those shirts that may never get worn again.

Bring these basic sewing supplies: pins, scissors, thread, cutting mat, rotary cutter, and interfacing (lightweight, fusible, pellon 911FF recommended. The amount you will need depends on how many shirts you have). Bring your t-shirts to the first class and bring as many as you would like to use, whether it be 10 or 40! Sewing machines will be available to use during class or you may bring your own to each class. Prerequisite: Basic sewing knowledge. Class meets one night a week for a total of 10 classes. Class is not held on a few dates due to school closings or prior scheduled events.



**Dates:** Ten Tuesdays

March 6, 13, 20, 27 April 10, 17, 24 May 1, 8, 15

Time: 7:00 – 9:00 p.m.

Fee: \$65

**Location:** Penn High School, Room 248

Use Entrance L (a door code will be issued)

**Instructor:** Becky Szeles, experienced instructor

#### **Art Adventures for Young Children**

What could be more fun than working in a variety of media to create drawings and paintings of fun things like animals, landscapes and buildings and more. Young children, *age five to eight years of age*, will be introduced to drawing and painting techniques and be introduced to the joys of making art. *Students should wear clothing that is ok to get messy or bring a paint shirt*.

**Dates:** Four Thursdays

March 1, 8, 15, 22 6:00 – 7:00 p.m.

**Time:** 6:00 – 7:00 p.m. **Fee:** \$35 (supplies include)

Fee: \$35 (supplies included)

Location: Elsie Rogers Elementary School,

**Project Activity Room** 

Use Entrance F (a door code will be issued)

**Instructor:** Amy Prince, experienced instructor and

Art teacher

#### **Art Explorations for Young People**

This class is designed for children ages 9 to 11 years old and provides an introduction to drawing and painting techniques including color theory and perspective. Students will use a variety of materials including crayons, colored pencils, watercolors and chalk pastels. Various projects will include animals, landscapes and buildings with both drawings and paintings as the finished projects. Instruction geared to the interests and the experience of the students who enroll. Students should wear clothing that is ok to get messy or bring a paint shirt.

**Dates:** Four Thursdays

March 1, 8, 15, 22

Time: 7:05 – 8:05 p.m.

Fee: \$35 (supplies included)
Location: Elsie Rogers Elementary

Elsie Rogers Elementary School,

Project Activity Room

Use Entrance F (a door code will be issued)
Instructor: Amy Prince, experienced instructor and

Art teacher



#### **Baby Sitter Basics**

This class is designed to prepare you for the responsibilities that come with child care including activities to keep children busy, safety, answering phones and the door, simple first aid, and more. Learn about setting fees, looking for baby-sitting jobs and common courtesies involved in baby-sitting.

Class is designed for boys and girls 11–15 years of age who are interested in baby-sitting. Bring a doll for practicing skills during class. A snack is provided. A certificate of achievement will be awarded to each student upon successful completion of all class requirements.

Date: One Saturday, April 21
Time: 8:00 a.m. – 12:30 p.m.
Fee: \$30 (A snack is provided)

**Location:** P-H-M Educational Services Center

**Use Main Front Entrance** 

**Instructor:** Linda Meeks, R.N.

#### **WSI Certification class (Water Safety Instructor)**

The purpose of the course is to train candidates to teach the many levels of swim instruction. The American Red Cross Water Safety Program teaches people of all ages and abilities to swim and be safe in , on and around the water. You will need to understand the basic strokes of swimming and diving and you must be 16 years old on or before the last scheduled day of the course to be eligible for the program. You must attend every class to receive certification. No exceptions will be made.

Come to the classroom for class instruction and then class will go to the pool area later. Just bring a bathing suit, towel and locker padlock and the rest will be provided

**Dates:** Four Tuesdays and Three Thursdays,

April 17, 19, 24 May 15, 17, 22, 24

**Time:** 6:30 – 9:30 p.m.

**Fee:** \$175

**Location:** Penn High School, Room 165 and Pool

Use Entrance D

**Instructor:** Greg Stone, certified instructor and American

Red Cross Water Safety Instructor Trainer

New!!!

#### **Preparation for the SAT**

The SAT test will be administered at Penn High School on both Saturday, March 10 and during the school day for Penn students on March 21. Students taking this course will learn test-taking strategies and review material including sample questions. The SAT will have sections on critical reading, writing and mathematics. The writing section will include a student-written essay and multiple-choice questions. This class will help students feel prepared and ready to do their best.

Each student will receive a Barron's SAT workbook.

Please bring calculator to Math class. Class meets two
days for a mathematics review and two days for an English
review, for a total of four classes. No book fee refund after
February 6, 2018.

**Dates:** Four total classes

Two Tuesdays for English review February 27 and March 6

and

Two Wednesdays for Math review

February 28 and March 7

**Time:** 3:45 – 5:45 p.m. **Fee:** \$65 (includes book)

**Location:** Penn High School, Room 152 for Tuesday classes and Room 163 for Wednesday classes

Use Entrance D

Instructors: Scott Thompson and Deanna Forbes,

P-H-M staff



# Are you a potential instructor? Is there a class you would like us to offer?

# Do you have a talent or skill you'd like to share?

We're always interested in new ideas and would like to offer additional classes. We enjoy bringing people together who want to share learning experiences with one another.

We are looking to offer some new classes in the fall. Do you have a talent or a skill to teach?

Here are some ideas of classes we would like to offer:

Calligraphy
Drawing
Graphics/Publishing computer classes
Landscaping
Photography
Pottery

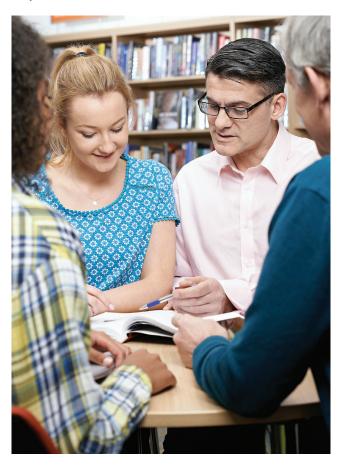
Call the Community Education Office at (574) 258-9568 for information, applications and recommendations.

You do not need to live within the P-H-M school district to take or teach our classes.



#### **Adult Basic Education (GED Prep)**

Adult Basic Education classes offer individual instruction for students with needs in the following areas: Basic skills improvement and GED preparation. For more information, call the South Bend Community School Corporation Adult Education Office at 283-7505.



# P-H-M teams up with SchoolMessenger to provide timely alerts to parents

Penn-Harris-Madison School Corporation has contracted with SchoolMessenger, a leading provider of electronic notification services for parental outreach, emergency broadcasts and safety related messages.

The SchoolMessenger system is designed to automatically notify parents about school closings or delays, student safety as well as notices about important school activities. SchoolMessenger will not replace current school communication methods. Principals and teachers will still be accessible and will continue to communicate in a variety of ways.

SchoolMessenger notification services are provided by Reliance Communications. P-H-M parents can learn more and set their contact preferences by going to https://www.phmschools.org/parents/schoolmessenger.

#### **PRO Swimming**

PRO Swimming is a non-profit swim club sanctioned by USA Swimming. It is an age group swim team that swims three to six days a week at Penn where children from age six through high school have the opportunity to swim competitively in meets. PRO Swimming is not a "learn to swim" program; swimmers must be able to swim the length of the pool (25 yards) in order to qualify. PRO Swimming is a way to make friends who love to swim fast, have fun in the water, and improve technique in all swimming strokes. Evening practices are at Penn High School with four practice levels offered.

To learn more about PRO Swimming, visit www. pennaquaticclub.com. If you have any questions, please use the Contact Us tab on the website.

#### **Penn Lifetime Fitness Center**

The Lifetime Fitness Center is located on the second floor of Penn High School. Please enter through Door G. Come use the walking track and other special features offered. Fitness Center Staff can develop a personalized workout for you. Pickleball is now being offered at the fitness center. It is a new quickly growing sport that is being played on Tuesdays and Wednesdays from 6:30 – 8:30 p.m. Beginners and advanced players welcome. The Fitness Center is available to P-H-M School Corporation students, families, community members, and staff. A valid ID must be shown.

**Fees:** Community Members are not charged a fee effective July 24, 2017.

For more information call the Fitness Center office at 254-2870.

#### Mornings (Monday-Friday)

Center open to Penn students, P-H-M staff and P-H-M Community members Monday–Friday, 5:45 a.m. –7:45 a.m.

#### **Evenings (Monday-Thursday)**

Center open to Penn students and P-H-M staff only from 3:17 p.m.–5:30 p.m. Center open to Penn students, P-H-M staff and P-H-M Community members from 5:30 p.m.–9:00 p.m.

Walkers Only—Basketball courts are closed Monday—Thursday, 5:30 p.m.–6:30 p.m. Half courts are available for P-H-M Community, as well as Penn students, 6:45 p.m.–8:45 p.m.

#### **Fridays**

Center open to Penn students and P-H-M staff only (closed to community members) 3:30 p.m. – 5:30 p.m.

The fitness center will be closed on Friday nights when there is a Penn home football game.

#### Saturdays

Center open to Penn students, P-H-M staff and P-H-M Community members from 8:00 a.m. – 12:00 p.m.

Open Swim Dates
Spring 2018
February 26-July 18
Fall 2018
September 10-October 10

#### **Community Open Swim**

Community Open Swim is available to P-H-M students, families, community members, and staff only. Lifeguards are on duty but parents must supervise their children. Children in grades 8 and under must be accompanied by an adult. You should bring a towel and locker padlock (P-H-M is not responsible for lost or stolen items).

**Dates:** Mondays and Wednesdays

Spring 2018

February 26-July 18

**Fall 2018** 

September 10-October 10

(Closed on recess days and holidays)

Time: 7:00–9:00 p.m.

Fees: Effective July 24, 2017, Community

Members are no longer charged a fee

**Location:** Penn High School, Pool, Enter Door D

There is no fee
to participate in
P-H-M
Open Swim.

# **P-H-M Super Kids Camps**

Super Kids Camps offer elementary-age children an opportunity to explore and experience art, music, science, and physical fitness in a fun, relaxed atmosphere. Super Kids Camps are open to children who will be entering grades 1–6 in the fall. Super Kids Camp is offered from 9:00 a.m. to 12:00 p.m., Monday through Friday. Campers enjoy four camp activities daily as they rotate from each activity with their friends every 45 minutes. The cost of Super Kids Camp is \$40 per child per camp. Summer registration forms will be available and online registration will begin in April.

#### Building Science and Design Instructor—Mr. Jeremy McCaskill, Teaches at Horizon Elementary School

Campers will utilize a variety of skills as they work together to design and build communities of the future. They will learn about different types of structures, how they work and use the information to build objects from K-Nexs, cardboard boxes and other recycled materials.

# Creativity with Music Instructor—Mrs. Julia Rulli Teaches at Horizon Elementary School

Every child loves music and this program

will foster those innate musical talents. Campers will learn a variety of fun, silly songs that are traditional at summer camps throughout the country. Students will make their own musical instruments out of a variety of new and recycled objects for a Grand Finale parade the last day of camp.

### Horizon Elementary School June 18–22

Prairie Vista Elementary School July 16–20

Bittersweet Elementary School July 23–27

## Artistic Expressions

Instructor—Becky Brown, Teaches at Penn High School



The emphasis is on creativity and exploring the visual world with a variety of activities including drawing, painting, color, and design. Students will have a great time while participating in projects that provide a foundation in artistic expression.

#### Fun with Fitness

Instructor—Mrs. Kim Strowig
Teaches at Bittersweet Elementary School

A healthy focus on recreation and fitness round out the camp experience with numerous team games including soccer, and many throwing and dribbling activities. The emphasis is on non-competitive, active fun in large and small group settings.

# P-H-M Theater Camp

This one-week, half-day camp is designed for students entering grades 5–8 who are interested in performance and stage work or those who just want to build self-confidence. Camp will be filled with fun activities including games, exercises, improvisations and scene work.

- $\cdot$  Participate in creative games and exercises designed to build confidence and imagination.
- $\cdot$  Create improvisational skits and games to help increase individual spontaneity.

### Penn High School CPA July 30–August 3

- · Work together in groups on small plays with the purpose of creating fun characters and stories.
- · Enjoy a fun, creative, spontaneous atmosphere that builds confidence and nurtures stage skills.

The camp is \$80 per student and includes a t-shirt.

Summer registration forms will be available and online registration will begin in April.

# **Camp Invention**

Northpoint Elementary School June 18–22

A week-long summer enrichment program for children entering grades 1–6. The Camp Invention program instills vital 21<sup>st</sup> century life skills such as problemsolving and teamwork through hands-on fun! Visit <a href="www.campinvention.org">www.campinvention.org</a> to register.

# **P-H-M Learn to Swim Information**



Penn-Harris-Madison Community Education is offering three sessions of Learn-to-Swim classes at Penn High School. Children must be at least four years old and toilet trained. Each two-week session includes ten classes of 30 minutes each. Classes during a session run daily Monday thru Friday.

The following class times are offered for each session:

8:00 a.m., 8:40 a.m., 9:20 a.m., 10:00 a.m., 12:30 p.m., 1:10 p.m., 1:50 p.m., 2:30 p.m.

Each child will be tested on the first day of class and will be placed in one of the Red Cross swim levels. In order to receive certification at the end of each session, children must attend testing on the first day.

### **Registration Guidelines**

- · You may view more up-to-date registration information about Learn to Swim later this spring by visiting the Community Education web page at www.phmschools.org/p-h-m-community-education and also at the PHM Web Store at phm.revtrak.net. Information will be listed in March for you to view, but registeration will not begin until 10:00 a.m. on Monday, April 16.
- · The cost is \$40 per session per child.
- Parents of four-year olds will be required to show a birth certificate for the child at the time of registration. The day you register a four-yearold child you must email a copy of the birth certificate to jforkner@phm.k12.in.us.

**Session I:** 

**June 11-22** 

**Session II:** 

June 25-29 and July 9-13

(no classes 7/2-7/6)

**Session III:** 

**July 16-27** 

If the birth certificate is not received, your registration will be canceled and a refund will be sent to you. A child must be four years old by the date of the session(s) in which you are enrolling them. No exceptions.

- Class size is limited and time slots will be filled on a first come, first served basis.
- Refunds, minus a \$10 processing fee for each registration, will be made upon return of the registration card. If you cancel from a session the swim registration card(s) must be received in our office at least two business days prior to the start of the session you are cancelling.
- A \$5 processing fee will be charged for all transfers.

For more information, call the Community Education office at 258-9568 or email jforkner@phm.k12.in.us.



### **Finding Your Way Around P-H-M**

#### **Bittersweet Elementary School Classes**

Bittersweet School is located directly behind the Educational Services Center just north of Penn High School on Bittersweet Road between Jefferson and McKinley Avenue. **Use the main entrance for all classes.** 

#### **Elm Road Elementary School Classes**

Elm Road School is located on Elm Road just south of Dragoon Trail in Mishawaka. **Use the south side entrance to the gymnasium for all classes.** 

#### **Elsie Rogers Elementary School Classes**

Elsie Rogers School is located on Currant Road just south of McKinley in Mishawaka. **Use Entrance F (to the right of the main entrance) for all classes.** 

#### **Northpoint Elementary School Classes**

Northpoint is located on Cherry Road just north of State Road 23 near Adams Road in Granger. (Mary Frank Elementary School is to the southeast of Northpoint Elementary School.) **Use the main entrance for all classes.** 

#### **Penn High School Classes**

The entrances for some of the community education classes at Penn will be from the Jefferson side parking lot (using entrance L for computer and quilting classes). Parking is available in the parking lot in front of the school for the Dance Room, Fitness Center, scuba and water aquacize class. Participants may park in the north lot and enter directly into the pool and gymnasium area (Entrance D) at the north end of the building.

#### **Prairie Vista Elementary School Classes**

Prairie Vista is located on Brick Road between Fir and Gumwood Roads in Granger. **Use Entrance F** (to the right of the main entrance) for all classes.

#### **Schmucker Middle School Classes**

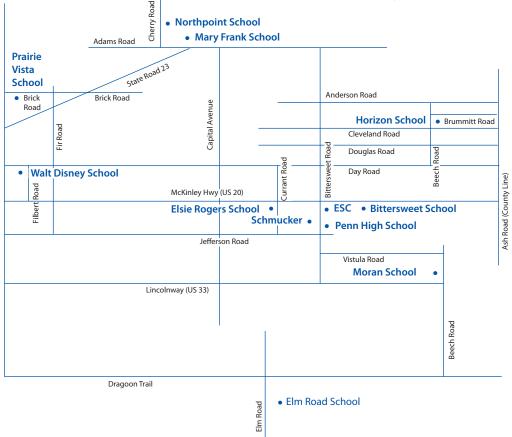
Schmucker Middle School is located across the street from Penn High School on Bittersweet Road. **Use Entrance C (to the left of the main entrance) for all classes.** 

#### **Walt Disney Elementary School Classes**

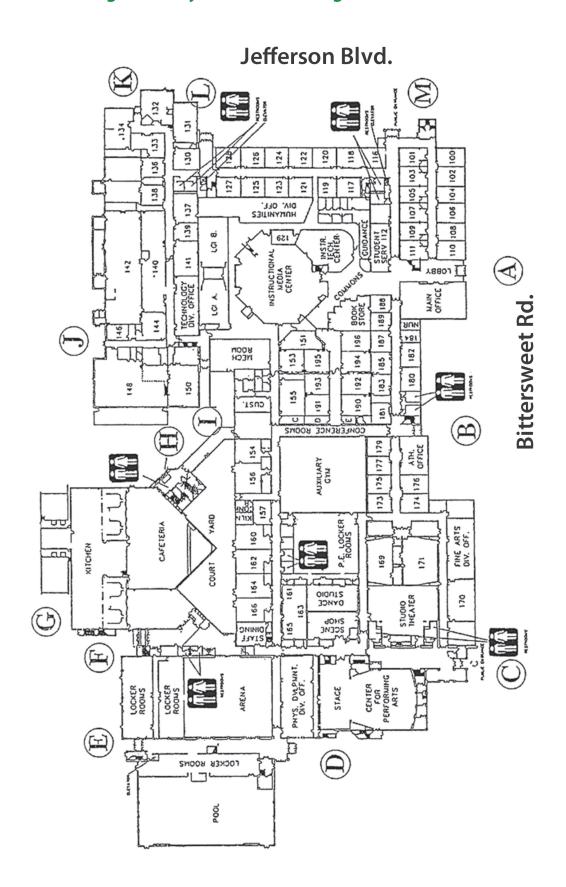
Walt Disney Elementary School is located at the corner of Filbert and Day Road. Use Entrance C (enter off of Day Road and go behind the school to enter) for all classes.

#### Still confused?

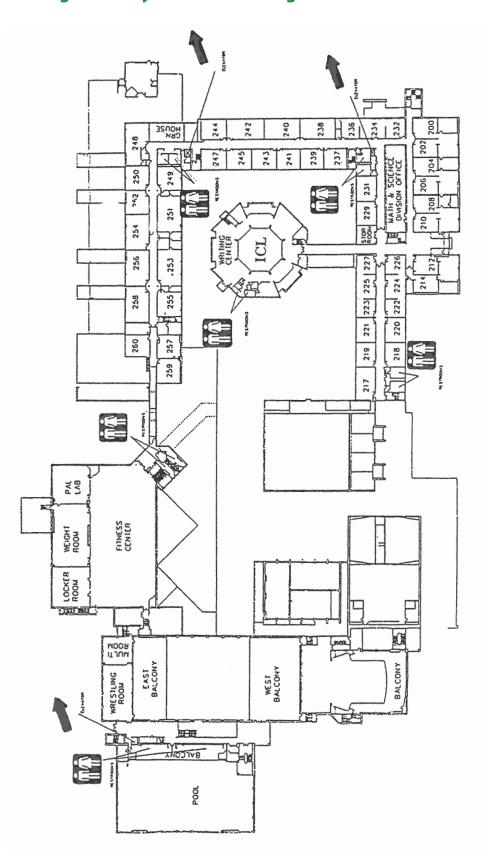
Feel free to call the Community Education office at 258-9568 between 8:00 a.m. and 4:00 p.m. for more details.



### Finding Your Way Around Penn High School—First Floor



## Finding Your Way Around Penn High School—Second Floor



# **Registration Information**

#### **New Online Registration and Payments**

#### **Online Registration**

- Visit the new P-H-M Web Store at phm.revtrak.net
- Click on the "Community Education" button
- Select your class(es)
- Register for your class(es)
- Create an account
- Make a payment using an eCheck, Discover, VISA, or MasterCard debit/credit card. There is a 3.49 percent fee for using this service.
- Receive and print your receipt

#### **Phone-In Registration**

Phone in your registration **Monday–Friday from 8 a.m.–4 p.m. to (574) 258-9568.** The Community Education office is **closed from 12:30–1:30 p.m.** Please have your course name and payment information ready.

#### Walk-In Registration

You may register in person at our office located in the Educational Services Center (just north of Penn), **55900 Bittersweet Road, Mishawaka, IN.** Office hours are **Monday–Friday from 8 a.m.–4 p.m.** The Community Education office is **closed from 12:30–1:30 p.m.** You can leave your registration form and payment with the receptionist during this time.

#### **Mail-In Registration**

Fill out the registration form on page 23 and mail it with your check, money order or purchase order information. **Mail to:** P-H-M Community Education, 55900 Bittersweet Road, Mishawaka, IN 46545.

#### **Payment Information**

#### Payment must be submitted at the time of registration.

We accept cash, check, money order or purchase order at the Community Education office. Instructors DO NOT accept payments. A \$20.00 fee will be charged for processing checks returned for insufficient funds.

#### When Can I Register?

Registration begins immediately! Registrations are processed on a first-come, first-served basis. You may register until the day before a class begins. Due to a minimum number of students necessary for classes to be held, we encourage you to sign up early. You must register and pay before attending a class or bus trip. Instructors can not accept registrations or payments as all registrations and payments are thru the Community Education office.

#### Confirmation

You will only hear from us if there is a change in your class time or day or if a class is cancelled. You may call (574) 258-9568 to verify receipt of your registration. Online registrants will receive a confirmation at the completion of their registration.

#### What if a class is full?

SIGN UP EARLY! Class size is limited. If the class you want to take is full, ask to be placed on a waiting list.

Online registrants will receive registration confirmation notice or that they have been placed on the wait list. If an opening occurs, we will contact you. If you mail or fax a registration and the class is full, we will notify you.

#### **Changes**

Every effort is made to ensure the accuracy of the information presented in this brochure. All classes, instructors and locations are subject to change or deletion.

#### **Cancellation/Refund Policy**

The P-H-M Community Education office reserves the right to cancel classes due to insufficient enrollment. If a class is cancelled, registered students will be notified in advance and a full refund will be mailed.

If you withdraw from class **before the first class**, you will receive a **refund minus a \$10.00 registration fee**.

If you withdraw from a class *after the first class*, you will receive a course credit minus a \$10.00 registration fee.

No course credits or refunds will be given to students withdrawing *after the second class* or after a one session class. Classes are not prorated.

All bus trips are non-refundable. Book fees and supply fees are refundable only to the specified date stated in the brochure description.

#### Refunds

Refunds for fees paid by cash, check and credit cards may take up to 3–4 weeks to process and a check is mailed to you.

#### Discounts

We offer senior citizen discounts on a couple of our classes. Seniors must be at least 55 years of age. You can also receive this same discount by registering online.

#### **Inclement Weather**

Classes are held *unless* the P-H-M School Corporation closes schools during the day due to inclement weather or because of a regularly scheduled school holiday or recess day. Area radio and TV stations will carry such notices.

If weather conditions occur late in the day making classes questionable, please feel free to call our office (574) 258-9568 or visit our website at www.phmschools.org for more information.

Every effort will be made to provide class status information on voice mail or email if the office is closed. Participants will be called only in special circumstances such as teacher illness or emergency. On questionable inclement weather days, you should check your email for information we might provide to you to let you know whether classes are being held.

# NOW AVAILABLE: Online Registration and Payments

# Instructions for Enrolling in Community Education Classes

- 1 Visit our Web Store at phm.revtrak.net
- 2 Click on the Community Education Classes button on the home page
- 3 Select the category your class is under (e.g. Computers, Arts and Crafts, Fitness, etc.)
- 4 Then, select the class name from the course list





Advanced Kettlebells at Elsie Rogers

Advanced Kettlebells at Elsie Rogers Learn more hard intensity workouts with kettlebells and other fitness equipment and techniques. Kettlebells work the whole body and also the co...

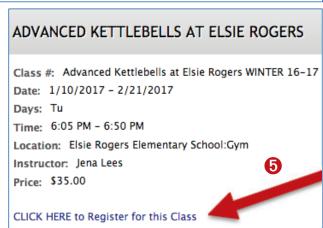
Number: Advanced Kettlebells at Elsie Rogers WINTER 16-17 Date: 1/10/17-2/21/17 Day(s):

Time: 6:05p-6:50p Price: \$35.00

- **5** After clicking into the class you will need to select the **Click Here to Register** link
- 6 First-time users create an account or returning users login
- 7 After creating an account, you will need to select the participant from the following page. You may also add a new person if they are not currently set up in your account

Note: The name of the selected participant MUST be the name of the person attending the course

- In order to continue registration you must answer all required fields before either clicking Check Out or Continue Shopping at the bottom of the Registration page
- If you choose Continue Shopping to add additional registrations to your Shopping Cart, simply select the Go To Check Out button when you have finished all necessary registrations. Note: Your Shopping Cart can be found on the left side of your screen in the Navigation Bar
- 10 At the Shopping Cart page, you will need to verify all billing information for accuracy then click Complete Order
- 11 Make payment using a eCheck, Discover, VISA or MasterCard debit or credit card. Payment will be processed and a receipt can be viewed and printed
- When you are finished, Logout





# P-H-M Community Education Spring 2018 — Walk-in and Mail-in Registration Form

Name		
Address		
City	State	Zip
Home Phone #	Daytime/Cell Phone #	
Email		
For children's class(es), please list parent's nam	e	
Child's Age	Grade for Fall 2018	
Course Name		Fee
Course Name		Fee
	Total En	closed
Payment Method: 🔲 Cash-Receipt #	Check#	☐ Money Order #
Make checks payable to: P-H-M Community Edu Mail forms to: P-H-M Community Education, 5590  P-H-M Community Education Spring		
Mail forms to: P-H-M Community Education, 5590 P-H-M Community Education Spring	2018 — Walk-in and Ma	il-in Registration Fo
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Make checks payable to: P-H-M Community Education

Mail forms to: P-H-M Community Education, 55900 Bittersweet Road, Mishawaka, IN 46545



Mishawaka, IN 46545

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## Penn-Harris-Madison Community Education Spring Class Information and Schedule, Summer Camp and Learn to Swim Information

Welcome to Penn-Harris-Madison Community Education. Enclosed you will find spring class information, summer camp and Learn to Swim information and dates. This brochure offers many new opportunities for personal enrichment, fitness and recreation, entertainment as well as learning new job skills. Please call our office at (574) 258-9568 or email jforkner@phm.k12.in.us if you have any questions about our classes or to register with a credit or debit card by phone. You can also go to **phm.revtrak.net** and register and pay online, or you can mail your registration or come to our office to register.

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Advanced Kettlebell at Elsie Rogers	6	Children and Teens	h	You	o not
Pound Fit at Northpoint	6	Vet. Science for Young Animal Love	rs 12	need to live within the P-H-M school d	strict
Yoga at Northpoint	6	Art Adventures for Young Children	12	to take or teach our cl	accas
Yoga at Prairie Vista	6	Art Adventures for Young People	13	to take of teach our cr	J3363
Strong by Zumba at Prairie Vista	7	Baby-Sitting Basics	13		
Pilates Fusion at Prairie Vista	7		<b>1</b> 3		