## Step 1: Whole Class Assessment
All of the students will take the Cognitive Abilities Test. This is an aptitude test. Students will take the verbal and quantitative tests.

**December**

## Step 2: Achievement Testing
Students will take the NWEA test or tests if they:

- attained a percentile score of 70% or higher on the CogAT quantitative test
- attained a percentile score of 70% or higher on the CogAT verbal test
- qualified through a parent nomination or teacher nomination

**February**

## Step 3: Committee Identification
A committee will meet to examine the data and determine which students will be identified as high ability.

**March**

## Step 4: Participation Invitation
A letter through the mail will notify the parents of the students who were identified as high ability students.

**March/April**

## Step 5: Application Review/Decision
If parents would like to appeal the decision that was made by the committee, they may complete an appeal application. They may also provide samples of their child’s work. After these items are submitted to the principal of the school, the selection committee will meet to review the materials to determine whether further testing is needed.

**April**