



**ATHLETICS & ACTIVITIES CODE  
FOR STUDENTS REPRESENTING  
P-H-M MIDDLE SCHOOLS**

**Discovery Archers  
Grissom Guardsmen  
Schmucker Spartans**

Board Approved 4/19/21

**P-H-M Middle Schools  
Middle School Athletic Director Information**



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Dear Student and Parent(s),

The Athletics & Activities Handbook is designed to inform each of you about valuable information relating to participation in activities at P-H-M Middle Schools. Authority for the conduct of students participating in these activities and the policies of athletics at all P-H-M middle schools is vested by Big 11, the State of Indiana, the Penn-Harris-Madison Board of School Trustees, and the Principals at each of the middle schools: Discovery, Grissom, and Schmucker.

The High School Athletic Department will collaborate with the Middle School Athletic Directors and Head Coaches speak to all athletic teams at the start of their season in order to provide additional guidance as to the expectations found in this book and to answer questions they may have. Please feel free to ask or call if you have any questions concerning athletics or policies governing athletics.

All participants of activities must register online at [www.RegisterMyAthlete.com](http://www.RegisterMyAthlete.com) to complete the *Parent and Student Informed Consent and Understanding of Activities form*. This will indicate that you have read, understand and will abide with the policies as stated.

Thank you for your support.

# **ATHLETICS & ACTIVITIES CODE FOR STUDENTS REPRESENTING P-H-M MIDDLE SCHOOLS**

## **PHILOSOPHY**

P-H-M Middle Schools are able to offer students a multitude of extra-curricular activities, many of which are widely recognized throughout the community. Because the influence of students participating in these activities extends beyond their school campus, these students are required to uphold high academic and behavioral standards.

Every student has the opportunity to participate in these programs, and it is our wish that every student will do so. It must be understood, however, that participation in these programs is a **privilege, not a guaranteed right**. All students participating in extra-curricular activities must follow the standards set forth in this guide, not only during the school day, but at all times, including non-school hours and vacations (including the summer months).

Each participating student, in addition to his or her parent or guardian, is required to review this guide and sign a certificate of understanding.

## **BELIEFS**

Student involvement in extra-curricular activities is an integral part of the school's total curriculum and should be a part of the total experience for all middle school students, for the following reasons:

- Extra-curricular involvement teaches participants the values of cooperation and good citizenship. Students learn how to work with others for the achievement of group goals, resulting in the realization that individual needs can be met by a group effort.
- Extra-curricular involvement develops self-discipline. Disciplining one's self to comply with the rules of the game, and demonstrating good sportsmanship are necessary for the total development of young adults.
- Extra-curricular involvement creates a wholesome equalizer because individuals are judged for who they are and for what they can do, not based on any preconceived stereotypes.
- Extra-curricular and co-curricular involvement publicly demonstrates the many positive characteristics of today's young adults.

## **ELIGIBILITY**

Participation in extra-curricular is a privilege earned by meeting the rules and standards set by the Penn-Harris-Madison Board of School Trustees, P-H-M Middle Schools, the Big 11 Conference and the state or national bodies that govern certain activities. Students who have questions concerning eligibility should contact their Athletic Director or the Principal's office.

## **AGE**

Students participating in sixth grade, seventh grade, or eighth grade athletics must meet the following guidelines:

1. **GRADE SIX:** A student who is or shall be fourteen prior to or on the last date of the conference tournament in that sport shall be ineligible.
2. **GRADE SEVEN:** A student who is or shall be fifteen prior to or on the last date of the conference tournament in that sport shall be ineligible.
3. **GRADE EIGHT:** A student who is or shall be sixteen prior to or on the last date of the conference tournament in that sport shall be ineligible.

## **ACADEMIC ELIGIBILITY**

Students participating in athletics will follow the academic guidelines established by the P-H-M School Corporation and the Big 11 Conference. The eligibility of all contestants must be certified by the principal of the school in accordance with the following guidelines. The guidelines are minimum standards only, and schools may elect to enact more stringent policies.

1. Each school shall conduct a minimum of two (2) grade checks per season. One of these checks must be prior to the first contest, except for fall sports. That grade check should be completed by mid-September.
2. A student receiving two (2) or more failing grades shall be ineligible for a period of two (2) contests (one contest in football and track). After these two (2) contests, grades will be checked again. If the student has regained eligibility, he or she may resume play. If the student is still ineligible, he or she shall have a period of up to two (2) weeks from the initial grade check to raise the grades. If a student is still ineligible two (2) weeks after the grade check, he or she will be ineligible for the remainder of the season.
3. When a student is ineligible, the student may practice but is not allowed to participate in inter-school contests.
4. All participants must be enrolled within their respective school districts.

<b>Interim Progress Report</b>	<b>September 17</b>
<b>1<sup>st</sup> Grading Period</b>	<b>October 20</b>
<b>Interim Progress Report</b>	<b>November 23</b>
<b>2<sup>nd</sup> Grading Period</b>	<b>January 13</b>
<b>Interim Progress Report</b>	<b>February 16</b>
<b>3<sup>rd</sup> Grading Period</b>	<b>March 21</b>
<b>Interim Progress Report</b>	<b>April 27</b>
<b>4<sup>th</sup> Grading Period</b>	<b>June 2</b>

## BEHAVIORAL RESPONSIBILITIES

All students have the opportunity to participate in extra-curricular activities, provided they are willing to assume certain responsibilities:

- Exhibit high standards of social behavior.
- Exhibit outstanding sportsmanship and spirit of cooperation.
- Exhibit proper respect for authority figures, including teachers, coaches, officials, and those with whom they are participating or competing against.
- Dress appropriately when attending an event, whether at home or away.
- Use socially acceptable language.
- Comply with prescribed school, local, state, and federal rules and regulations.
- Demonstrate commitment to academic achievement.
- Adhere to approved guidelines set by the coach or school.
- Be a credit to themselves, their parents, their school and their community.

The ultimate responsibility for maintaining eligibility (behavioral and academic) rests with the individual student. Any contestant who is ejected from a contest for an unsportsmanlike act will be suspended from the next interschool contest at that level of competition and all other interschool at any level in the interim. In order for a student to be reinstated, a conference must be held with the student, coach, parent, and administrator to discuss the situation.

## CONSEQUENCES FOR ATHLETICS & ACTIVITIES CODE VIOLATIONS

### MIDDLE SCHOOL EXTRA-CURRICULAR ACTIVITIES

- **Felonies, Sale or Distribution of Drugs:**

1<sup>st</sup> Offense – Suspension from activities 365 calendar days

2<sup>nd</sup> Offense – Expulsion from all activities for the remainder of the individual's career in PHM Middle School

- **Use or Possession of Drugs, Drug Look-A-Likes, and/or Drug Paraphernalia (except as medically prescribed), Consumption or Possession of Alcoholic Beverages, Misdemeanors, Thefts, Inhalants and Use of Tobacco of any form:**

1<sup>st</sup> Offense – Suspension from 50% of season contests

2<sup>nd</sup> Offense – Expulsion from participation in all activities for 365 calendar days

3<sup>rd</sup> Offense – Expulsion from participation in all activities for the remainder of the individual's career in PHM Middle High School

School rules and consequences found in the Student Handbook will apply in all situations and the student(s) may be denied further participation in the activity for violations. Coaches, directors, and sponsors are required to follow the sequence of consequences for violations established in this Athletics & Activities Code.

## EXCEPTION TO FULL EXTENT OF PENALTY FOR FIRST OFFENSE FOR EXTRACURRICULAR ACTIVITIES

First time offenders for Use or Possession of Drugs, Drug Look-A-Likes, and/or Drug Paraphernalia (Except as Medically Prescribed), Consumption or Possession of Alcoholic Beverages, Misdemeanors, Thefts, Inhalants and Use of Tobacco of any form can have the penalty reduced to 25% of season contests if the individual completes an assessment administered by a licensed organization/individual.

## COMPUTING PERCENTAGE OF THE SEASON TO BE PENALIZED FOR EXTRA-CURRICULAR ACTIVITIES

A season is defined as being the total number of regular season contests plus one (1) tournament contest. To determine a percentage of a season, count each regularly scheduled event. The first contest in the tournament should be used to determine the end of a season for activities that conclude with a tournament series. Then compute the percentage of the season. If the fractional portion of a penalty is .5 the suspension will be rounded off to the next highest whole number (e.g. 1.5 moves to 2).

If a violation occurs with less than 50% of the season remaining, the individual can be suspended from the remaining contests and be excluded from the team banquet(s). If a violation occurs after the contest season they will be excluded from the team banquet(s). The banquet(s) count as one (1) suspended contest. Multiple banquets do not count for more than one (1) suspended contest. All suspended contests not served in the sport season in which the violation occurred will be forwarded to the next contest season (not sport dependent). The total number of suspended contests not served shall remain proportional to the contest season in which they are served.

*Ex. A volleyball student-athlete is in violation of the Athletics & Activities Code and is suspended from 50% of the season. They complete an assessment and the penalty is reduced to 25%. The total contests suspended is four (4). The student-athlete serves one (1) contest of the suspension during the contest season and is excluded from the banquet for a total of two (2) suspended contests. They have not served two (2) out of the four (4) suspended contests.  $2/17 = 12\%$ . Therefore they are suspended for 12% of the next contest season (not sport dependent). Thus if they participate in basketball (15 contests in the season – 12% of 10 is 1.8) they would serve a two (2) game suspension and then be eligible to participate and face no additional suspensions for the original violation.*

Middle School Sport	No. of Regular Season	Conference Tournament	Total Contests	50%	25%
Boys & Girls Cross Country	7	1	8	4	2
Football & Fall Cheerleading	7	1	8	4	2
Volleyball	16	1	17	9	4
Wrestling	12	1	13	7	3
Girls & Boys Basketball & Winter Cheerleading	14	1	15	8	4
Boys & Girls Track	7	1	8	4	2

\*Round up on any decimal .5 or greater

\*\*Team only guaranteed to play one (1) conference tournament contest

\*\*\*Total contest shown are estimated. May vary from year to year and should be adjusted accordingly

## PRACTICE AND A SUSPENSION

Each head coach, director and sponsor has the authority to determine whether an individual is allowed to practice with the team, group or organization during a period of suspension from activities/athletics but only after school discipline and consequences have been served resulting from a school suspension or expulsion.

## **CONFLICTS IN EXTRACURRICULAR/CO-CURRICULAR ACTIVITIES**

PHM Schools offer a wide variety of activities, many of which occur at the same time. Students must let directors, sponsors, or the director/sponsor and coach know that a conflict exists at least three (3) weeks prior to the conflict unless the conflict is created due to a postponement or schedule change. It is not always possible, but every effort will be made to eliminate the conflict. When the issue cannot be resolved through adjustments in the schedule, the coaches/sponsors, cooperating with the Athletic Office, will make efforts to accommodate the needs of the students involved.

## **PHYSICAL EXAMINATIONS**

All students participating in any athletic activity must have a completed IHSAA physical form on file in the athletic office. Students desiring to participate in athletics are required to undergo a physical examination performed by a licensed medical doctor prior to the first practice of any sport. The physical form, which must be signed by the doctor, may be obtained at the Athletic Office or online. The doctor's signature must be dated after **April 1<sup>st</sup> preceding** the current school year. These can be downloaded from the school website or [www.ihsaa.org](http://www.ihsaa.org)

## **PARENT AND STUDENT ACKNOWLEDGEMENT FORM**

The Parent and Student Acknowledgement Form is found in the back of this handbook. It must be completed and returned to the Athletics and Activities Office in order for a student to be eligible for athletic or activity participation. The signature of a parent and student indicates that they have read, understand, and agree to abide by the stated policies, rules and procedures.

## **SCHOOL ATTENDANCE**

In order to compete, participate in an activity or practice a student must attend half of the school day. Any unexcused absence could affect participation in an activity, practice, or competition.

## **INSURANCE**

All student participants in athletic programs must purchase student accident insurance when family insurance coverage is no longer available before he/she can participate in Middle School Athletics. Families will confirm coverage during the registration process.

## K-12 Student Accident Insurance

# Enroll Online

[www.studentinsurance-kk.com](http://www.studentinsurance-kk.com)



Protect your child with student accident insurance. If you don't have other insurance, this student accident insurance is vital. If you have other insurance, student accident insurance can help with deductibles and copays.

### K-12 Accident Plans available through your school:

- At-School Accident Only
- 24-Hour Accident Only
- Extended Dental
- Football

### How to Enroll Online

Enrolling online is easy and should take only a few minutes.

Go to [www.studentinsurance-kk.com](http://www.studentinsurance-kk.com) and click the "Enroll Now" button.

1. Start by telling us the name of the school district and state where your child attends school.
2. We'll request each student's name and grade level.
3. You'll see the available plans and their rates. Select your coverage and continue to the next step.
4. We'll request information about you, like your name and email address.
5. Next, you'll enter information about the child or children to be covered.
6. Enter your credit card or eCheck payment information.
7. Finally, print out a copy of the confirmation for your records.

For further details of the coverage including costs, benefits, exclusions, any reductions or limitations and the terms under which the policy may be continued in force, please refer to [www.studentinsurance-kk.com](http://www.studentinsurance-kk.com). Student is able to purchase the coverage only if his/her school district is a policyholder with the insurance company.

1709 (03/13, 10/2)

Proteja a su hijo con el seguro de accidentes para estudiantes. Si usted no tiene otro seguro, este seguro de accidentes para estudiantes es fundamental. Si tiene otro seguro, el seguro de accidentes para estudiantes puede ayudarle a pagar los deducibles y copagos.

### Planes de accidentes para K-12 disponibles a través de su escuela:

- Sólo accidentes en la escuela
- Solo accidentes, 24 horas
- Dental extendido
- Fútbol

### Cómo inscribirse en línea

Inscribirse en línea es fácil y sólo le tomará unos pocos minutos.

Visite [www.studentinsurance-kk.com](http://www.studentinsurance-kk.com) y haga clic en el botón "Enroll Now" ("Inscribirse ahora").

1. Comience por decirnos el nombre del distrito escolar y el estado en el que su hijo(a) va a la escuela.
2. Solicitaremos el nombre y el grado de cada uno de los estudiantes.
3. Verá los planes disponibles y sus tarifas. Seleccione su cobertura y continúe con el siguiente paso.
4. Le solicitaremos información sobre usted, como su nombre y dirección de correo electrónico.
5. Después, ingresará la información acerca del niño o niños que recibirá(n) cobertura.
6. Ingrese la información de pago de su tarjeta de crédito o eCheck.
7. Finalmente, imprima una copia de la confirmación para sus registros.

Para obtener más detalles, incluso costos, beneficios, exclusiones, y reducciones o limitaciones y los términos en virtud de los cuales esta póliza podría continuar en vigencia, consulte [www.studentinsurance-kk.com](http://www.studentinsurance-kk.com). Los estudiantes pueden comprar la cobertura únicamente si su distrito escolar es titular de una póliza con la compañía de seguros.

## PARENT & ATHLETE CONCUSSION



### WHAT IS A CONCUSSION?

A concussion is a type of traumatic brain injury that changes the way the brain normally works. A concussion is caused by a bump, blow, or jolt to the head or body that causes the head and brain to move quickly back and forth. Even a "ding," "getting your bell rung," or what seems to be a mild bump or blow to the head can be serious.

### WHAT ARE THE SIGNS AND SYMPTOMS OF CONCUSSION?

Signs and symptoms of concussion can show up right after the injury or may not appear or be noticed until days or weeks after the injury.

If an athlete reports one or more symptoms of concussion after a bump, blow, or jolt to the head or body, s/he should be kept out of play the day of the injury. The athlete should only return to play with permission from a health care professional experienced in evaluating for concussion.

#### DID YOU KNOW?

- Most concussions occur without loss of consciousness.
- Athletes who have, at any point in their lives, had a concussion have an increased risk for another concussion.
- Young children and teens are more likely to get a concussion and take longer to recover than adults.

### SYMPTOMS REPORTED BY ATHLETE:

- Headache or "pressure" in head
- Nausea or vomiting
- Balance problems or dizziness
- Double or blurry vision
- Sensitivity to light
- Sensitivity to noise
- Feeling sluggish, hazy, foggy, or groggy
- Concentration or memory problems
- Confusion
- Just not "feeling right" or is "feeling down"

### SIGNS OBSERVED BY COACHING STAFF:

- Appears dazed or stunned
- Is confused about assignment or position
- Forgets an instruction
- Is unsure of game, score, or opponent
- Moves clumsily
- Answers questions slowly
- Loses consciousness (even briefly)
- Shows mood, behavior, or personality changes
- Can't recall events prior to hit or fall
- Can't recall events after hit or fall



**"IT'S BETTER TO MISS ONE GAME  
THAN THE WHOLE SEASON"**

## CONCUSSION DANGER SIGNS

In rare cases, a dangerous blood clot may form on the brain in a person with a concussion and crowd the brain against the skull. An athlete should receive immediate medical attention if after a bump, blow, or jolt to the head or body s/he exhibits any of the following danger signs:

- One pupil larger than the other
- Is drowsy or cannot be awakened
- A headache that gets worse
- Weakness, numbness, or decreased coordination
- Repeated vomiting or nausea
- Slurred speech
- Convulsions or seizures
- Cannot recognize people or places
- Becomes increasingly confused, restless, or agitated
- Has unusual behavior
- Loses consciousness (even a brief loss of consciousness should be taken seriously)

## WHAT SHOULD YOU DO IF YOU THINK YOUR ATHLETE HAS A CONCUSSION?

1. If you suspect that an athlete has a concussion, remove the athlete from play and seek medical attention. Do not try to judge the severity of the injury yourself. Keep the athlete out of play the day of the injury and until a health care professional, experienced in evaluating for concussion, says s/he is symptom-free and it's OK to return to play.
2. Rest is key to helping an athlete recover from a concussion. Exercising or activities that involve a lot of concentration, such as studying, working on the computer, and playing video games, may cause concussion symptoms to reappear or get worse. After a concussion, returning to sports and school is a gradual process that should be carefully managed and monitored by a health care professional.
3. Remember: Concussions affect people differently. While most athletes with a concussion recover quickly and fully, some will have symptoms that last for days, or even weeks. A more serious concussion can last for months or longer.

## WHY SHOULD AN ATHLETE REPORT THEIR SYMPTOMS?

If an athlete has a concussion, his/her brain needs time to heal. While an athlete's brain is still healing, s/he is much more likely to have another concussion. Repeat concussions can increase the time it takes to recover. In rare cases, repeat concussions in young athletes can result in brain swelling or permanent damage to their brain. They can even be fatal.

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STUDENT-ATHLETE NAME PRINTED

JOIN THE CONVERSATION ➡ [www.facebook.com/CDCHeadsUp](https://www.facebook.com/CDCHeadsUp)



TO LEARN MORE GO TO >> [WWW.CDC.GOV/CONCUSSION](https://www.cdc.gov/concussion)

Content Source: CDC's Heads Up Program. Created through a grant to the CDC Foundation from the National Operating Committee on Standards for Athletic Equipment (NOCSAE).

# SUDDEN CARDIAC ARREST

## A Fact Sheet for Parents

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### FACTS

Sudden cardiac arrest is a rare, but tragic event that claims the lives of approximately 500 athletes each year in the United States. Sudden cardiac arrest can affect all levels of athletes, in all sports, and in all age levels. The majority of cardiac arrests are due to congenital (inherited) heart defects. However, sudden cardiac arrest can also occur after a person experiences an illness which has caused an inflammation to the heart or after a direct blow to the chest.

### WARNING SIGNS

There may not be any noticeable symptoms before a person experiences loss of consciousness and a full cardiac arrest (no pulse and no breathing).

Warning signs can include a complaint of:

- Chest Discomfort
- Unusual Shortness of Breath
- Racing or Irregular Heartbeat
- Fainting or Passing Out

### EMERGENCY SIGNS – Call EMS (911)

If a person experiences any of the following signs, call EMS (911) immediately:

- *If an athlete collapses suddenly during competition*
- *If a blow to the chest from a ball, puck or another player precedes an athlete's complaints of any of the warning signs of sudden cardiac arrest*
- *If an athlete does not look or feel right and you are just not sure*

### How can I help my child prevent a sudden cardiac arrest?

Daily physical activity, proper nutrition, and adequate sleep are all important aspects of life-long health. Additionally, parents can assist student athletes prevent a sudden cardiac arrest by:

- Ensuring your child knows about any family history of sudden cardiac arrest (onset of heart disease in a family member before the age of 50 or a sudden, unexplained death at an early age)
- Ensuring your child has a thorough pre-season screening exam prior to participation in an organized athletic activity
- Asking if your school and the site of competition has an automatic defibrillator (AED) that is close by and properly maintained
- Learning CPR yourself
- Ensuring your child is not using any non-prescribed stimulants or performance enhancing drugs
- Being aware that the inappropriate use of prescription medications or energy drinks can increase risk
- Encouraging your child to be honest and report symptoms of chest discomfort, unusual shortness of breath, racing or irregular heartbeat, or feeling faint

### What should I do if I think my child has warning signs that may lead to sudden cardiac arrest?

1. *Tell your child's coach about any previous events or family history*
2. *Keep your child out of play*
3. *Seek medical attention right away*

# **SUDDEN CARDIAC ARREST**

## *A Fact Sheet for Student Athletes*

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### **FACTS**

Sudden cardiac arrest can occur even in athletes who are in peak shape. Approximately 500 deaths are attributed to sudden cardiac arrest in athletes each year in the United States. Sudden cardiac arrest can affect all levels of athletes, in all sports, and in all age levels. The majority of cardiac arrests are due to congenital (inherited) heart defects. However, sudden cardiac arrest can also occur after a person experiences an illness which has caused an inflammation to the heart or after a direct blow to the chest. Once a cardiac arrest occurs, there is very little time to save the athlete, so identifying those at risk before the arrest occurs is a key factor in prevention.

### **WARNING SIGNS**

There may not be any noticeable symptoms before a person experiences loss of consciousness and a full cardiac arrest (no pulse and no breathing).

Warning signs can include a complaint of:

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- *If an athlete does not look or feel right and you are just not sure*

### **How can I help prevent a sudden cardiac arrest?**

Daily physical activity, proper nutrition, and adequate sleep are all important aspects of life-long health. Additionally, you can assist by:

- Knowing if you have a family history of sudden cardiac arrest (onset of heart disease in a family member before the age of 50 or a sudden, unexplained death at an early age)
- Telling your health care provider during your pre-season physical about any unusual symptoms of chest discomfort, shortness of breath, racing or irregular heartbeat, or feeling faint, especially if you feel these symptoms with physical activity
- Taking only prescription drugs that are prescribed to you by your health care provider
- Being aware that the inappropriate use of prescription medications or energy drinks can increase your risk
- Being honest and reporting symptoms of chest discomfort, unusual shortness of breath, racing or irregular heartbeat, or feeling faint

### **What should I do if I think I am developing warning signs that may lead to sudden cardiac arrest?**

1. *Tell an adult – your parent or guardian, your coach, your athletic trainer or your school nurse*
2. *Get checked out by your health care provider*
3. *Take care of your heart*
4. *Remember that the most dangerous thing you can do is to do nothing*

## Instructions for Parents

**“Register My Athlete”** allows parents to register their athletes for sports online. Here are some basic steps to follow when registering your athlete for the first time:

1. **Create an account:**

- a) **Find Your School:** Find your school by going to <http://registermyathlete.com/schools/>, selecting your state, and finding your school. Click on the school to continue to the next step. Schools are encouraged to make a direct link from their school's website.
- b) Now begin creating your account by clicking the “Create An Account” button. After filling in the required information the system will automatically log you in and you will be required to accept the terms of use. (your email will become your user name).

2. **Add a new athlete:** The next step is to add an athlete. You can do so by clicking the “My Athletes” tab on the left-hand side of the page or by clicking “Add Athlete” underneath the “My Athletes” tab. This only needs to be done once during your athlete's entire career at a school. The information entered here will carry over from year to year. This information includes your athlete's contact information and medical information.

- a) **The athlete's profile:** After you've created your athlete you will be brought to their Profile page. This page is a summary of their info and involvement.

3. **Register for a sport:** Click “+ Register For A Sport” to begin registration, you will be asked to choose which sport your athlete is registering for.

- a) **Your registration checklist:** This page shows the status of your athlete's registration. You will be asked to complete several steps to complete registration including agreeing to documents, and completing the physical.
  - i. **Physicals:** Physical documents should be completed by the parents (or medical professionals as needed). Parents have the ability to upload these physical documents to the system. Uploaded documents will need to be verified by the admin at the school prior to be accepted as complete. (If a document upload is rejected for any reason, the parent will receive an email with the rejection reason. After the error has been corrected, parents will be able to re-upload the document for verification.)
  - ii. **Complete registration:** Your registration is complete once all items on the checklist have been completed.

**After registration:** After registration is complete, you can login at any time to view the Status of your athlete and their participation on the team.

**Additional Athletes** Under the same account, repeat steps 3-9 to register additional athletes.

**Future Seasons & Years** Once your athlete has been added to your account, you only need to follow steps 5-8 to register them for another sport.

Register My Athlete Tech Support

Email Support: support@registermyathlete.com

Phone Support: 435-213-1601

Phone Support Hours: Monday – Friday: 8:00am – 5:00pm (MST)

**Note the following information will be completed online and then shared with the coaches, sponsors, administrators, and event supervision personnel:**

**1. Emergency Contact Information**

**2. Medical Information**

**3. Permission to treat in the absence of a parent or guardian**

*Permission is hereby granted to the attending physician to proceed with any medical or minor surgical treatment, x-ray examination and immunizations for the above named student. In the event of serious illness, the need for major surgery or significant accidental injury, I understand that an attempt will be made by the attending physician to contact me in the most expeditious way possible. If said physician is not able to communicate with me, the treatment necessary for the best interest of the above named student may be given. In the event of a serious or potentially serious medical emergency arises during a practice or game, and I cannot be contacted, I grant permission for medically trained school staff to perform whatever supportive measures they deem necessary until such time as either (1) I can be contacted, (2) medical personnel can attend, (3) or transportation to a regular medical facility can be arranged.*

**4. Permission to provide Over the Counter medication**

*The Penn High School Certified Athletic Trainers or persons designated by him/her are hereby given my permission to administer **non-prescription, over the counter (OTC) medications** to the above-designated student. Further consent is hereby given to administer prescription medication to the above-designated student when prescription is properly labeled and is accompanied by a written request by the professional person who prescribed the medication.*

**STUDENT CONCUSSIONS AND SUDDEN CARDIAC ARREST  
ACKNOWLEDGEMENT AND SIGNATURE FORM  
FOR PARENTS AND STUDENT ATHLETES**

Indiana Code (IC) 20-34-7 and IC 20-34-8 require schools to distribute information sheets to inform and educate student athletes and their parents on the nature and risk of concussion, head injury and sudden cardiac arrest to student athletes, including the risks of continuing to play after concussion or head injury. These laws require that each year, before beginning practice for an interscholastic or intramural sport, a student athlete and the student athlete's parents or legal guardians must be given an information sheet, and both the student athlete and the student athlete's parents or legal guardians must sign and return a form acknowledging receipt of the information to the student athlete's coach.

IC 20-34-7 states that a high school athlete who is suspected of sustaining a concussion or head injury in a practice or game, shall be removed from play at the time of injury and may not return to play until the student athlete has received a written clearance from a licensed healthcare provider trained in the evaluation and management of concussions and head injuries.

IC 20-34-8 states that a student athlete who is suspected of experiencing symptoms of sudden cardiac arrest in a practice for an athletic activity or in an athletic activity shall be removed from practice or play and may not return to practice or play until the coach has received verbal permission from a parent or legal guardian of the student athlete to return to practice or play. Within twenty-four (24) hours, this verbal permission must be replaced by a written statement from the parent or guardian.

The Penn-Harris-Madison School Corporation is exceeding the standard of IC 20-34-8 by requiring that a student athlete experiencing symptoms of sudden cardiac arrest be removed from practice or play and they may not return to practice or play until his/her coach receives written clearance from a licensed physician.

Parent/Guardian – please read the attached fact sheets regarding concussion and sudden cardiac arrest and ensure that your student athlete has received and read these fact sheets. After reading these fact sheets, please ensure that you and your student athlete sign this form, and have your student athlete return this form to his/her coach.

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As a student athlete, I have received and read both of the fact sheets regarding concussion and sudden cardiac arrest. I understand the nature and risk of concussion and head injury to student athletes, including the risks of continuing to play after concussion or head injury, and the symptoms of sudden cardiac arrest.

**THIS SECTION IS COMPLETED ON [www.RegisterMyAthlete.com](http://www.RegisterMyAthlete.com)**

I, as the parent or legal guardian of the above named student, have received and read both the fact sheets regarding concussion and sudden cardiac arrest. I understand the nature and risk of concussion and head injury to student athletes, including the risks of continuing to play after concussion or head injury, and the symptoms of sudden cardiac arrest.

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**PARENT/STUDENT CERTIFICATE  
INFORMED CONSENT  
THE FIRST STEP TO PARTICIPATION  
IN STUDENT ACTIVITIES**

**“ATHLETICS & ACTIVITIES CODE & DRUG TESTING PROGRAM CONSENT”**

I have read and understand the rules and regulations as stated in this booklet pertaining to the Athletics & Activities Code. This also certifies that the undersigned have read, understand, and agree to abide by the policies outlined within the Penn-Harris-Madison School Student Drug Testing Program and the Student Handbook. As a member of a student activity representing P-H-M Schools, I agree to guide my conduct accordingly. I understand that I will enter the testing pool at the start of my participation in an activity at middle school and will remain in the testing pool through 8<sup>th</sup> grade graduation.

I accept the method of obtaining samples by urinalysis, testing and analysis of such a specimen and all other aspects of the drug-testing program. I agree to cooperate in furnishing a specimen that may be required from time to time. I understand that my refusal to provide a specimen will be treated as a positive test.

I further agree and consent to disclosure of the sampling, testing, and results provided for in this program. This consent is given pursuant to all state and federal privacy statutes and is a waiver of rights to non-disclosure of such test records and results only to the extent of the disclosures authorized in the program.

**THIS SECTION IS COMPLETED ON [www.RegisterMyAthlete.com](http://www.RegisterMyAthlete.com)**

As a parent/guardian of a member of a P-H-M Middle School Activity, I have also read and understand the contents of this booklet. I approve of this Athletics & Activities Code and Drug Testing Program. I know what is expected of my son or daughter, and want him/her to maintain these standards. I understand that the Athletics & Activities Code is in effect for the next calendar year. I understand that my child will enter the testing pool at the start of his or her participation in an activity at middle school and will remain in the testing pool through 8<sup>th</sup> grade graduation. A parent or guardian may request, in writing to the Athletic Director, to have their child's name removed from the testing pool at the end of the school year if they are no longer participating in school activities.

**THIS SECTION IS COMPLETED ON [www.RegisterMyAthlete.com](http://www.RegisterMyAthlete.com)**

**Please Note: This form must be completed online before any student will be allowed to participate in any student activity, which extends beyond the regular curricular offerings.**