



October 21, 2019

Dear P-H-M Elementary Student and Family,

Another winter is just around the corner and again we must think about the possibility of bad weather, school closings, and lost instructional time.

**There are no snow make-up days built into the 2019 - 2020 school calendar this year. Penn-Harris-Madison has again been approved by the Indiana Department of Education to use eLearning lessons on the day of a school closing.** eLearning stands for *electronic learning* that can be accomplished by students working on a computer from home through the internet.

eLearning is designed to be delivered over the internet through a link the school or teacher provides. You will receive a form from your child's classroom teacher which will include student login information for various websites to be used for eLearning. Teachers will be available by email during regularly scheduled school hours on days when school is closed and eLearning takes place.

In the event that your child has an IEP and receives direct service minutes during the school day, the Exceptional Education teacher will contact parents to make alternative arrangements if necessary.

Please see the *Elementary Technology Instructions for eLearning* on the back of this letter. This sheet will provide the instructions that you and your child will need to access the eLearning lessons. Please contact your child's teacher or principal with questions you may have.

Thank you for partnering with P-H-M teachers and schools. Your support is crucial to your student's success, and it is greatly appreciated.

Sincerely,

A handwritten signature in black ink, appearing to read "Heather Short". The signature is fluid and cursive, written in a professional style.

Dr. Heather Short  
Assistant Superintendent for Instruction